



# Parent Information Booklet

*2025*

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# Whole School Information

## History of SJB

Why is Saint John Bosco the patron saint of our school and parish?

Back in the 1940's, Father Little (uncle to Archbishop Little), Parish Priest of St Therese's Essendon, had in former years a close association with the Salesian Priests.

He decided that if he had to build churches and schools, that the first would be dedicated to Our Lady, (Our Lady of the Nativity, West Essendon) and the second to St John Bosco, the founder of the Salesian Order. That is how we became St John Bosco's, Niddrie.



## School Vision

St John Bosco's is a community where a living Catholic faith underpins all we do. Every person is nurtured, valued and respected as an individual. Learning is meaningful and creative, empowering all to be active participants in a contemporary world.

## Democratic Principles

At St John Bosco's School we recognise that the school plays a vital role in advancing democratic ideals and principles. For democracy to continue to thrive, children must be taught democratic ideals and principles and to value its way of life. St John Bosco's School will explicitly and implicitly support and promote the principles of Australian democracy, including a commitment to:

- elected government
- the rule of law
- equal rights for all before the law
- freedom of religion
- freedom of speech and association
- the values of openness and tolerance.

Through our curricular and extracurricular programs, St John Bosco's School will prepare our children to become citizens who will preserve and shape democracy in the future. Democratic values will be taught explicitly in the curriculum and implicitly in the child's experience of the school, from classroom practice, and from what is taught to how it is taught.

### Reporting

The Melbourne Archdiocese Catholic Schools (MACS) Board will ensure schools have published this Democratic Principles Statement through the Annual Report to the School Community and regular school review processes (at least once every four years).

## Religious Education

St John Bosco's School is a Catholic Primary School which is committed to the promotion of the Catholic Faith.

As followers of Jesus we look to work in partnership with families to nurture the students' knowledge, understanding and faith in the Catholic tradition.

### Daily Prayer

The children commence their day with a prayer. They pray before having lunch and at the end of the day. Prayer is also an integral part of the whole school assembly.

### Weekly School Mass

Each year level is allocated one Friday each term, where they will attend the 9.30am Mass. A roster is drawn up at the beginning of each term and will be posted in the school newsletter.

### Altar Servers

The students in Year 5/6 are invited to participate in the Altar Server Program. Students learn what they need to do during Mass. A weekly roster is established to ensure each student has an opportunity to participate. Year 4 students are able to serve after receiving their First Eucharist.

### Family Mass

Each year level will be assigned a Saturday evening Mass to attend throughout the year. The students will prepare the readings and families are encouraged to attend. More information will follow next year when applicable.

### Whole School Mass and Liturgy

Whole school Masses are held regularly throughout the year to celebrate feast days and other significant times in the Liturgical Calendar.

The children gather as a school community to share in a Liturgy that reflects on the key Catholic Liturgical Events of Easter and Advent.

### Social Justice Team (SJT)

Students from Year 3-6 are invited to become part of the school's Social Justice Team.

The SJT looks to explore our Catholic Faith and how we are called to respond to the needs of our world and local community. We draw upon the principles of Catholic Social Teaching and generate awareness to the wider community through fundraising, school based action and community outreach.

### Sacramental Program

The children receive three sacraments during their time at St John Bosco's. Sacrament Evening Meetings are organised to support parents in their child's Sacrament preparation. These take place prior to the Sacrament and are on a Tuesday evening at 7PM. Students attend an enrolment Masses in preparation for each sacrament. Certificates are presented at a Friday Mass following the sacrament.

#### Reconciliation: Year 3

Reconciliation parent/child evening: Tuesday 9th September 7pm

Sacrament: Wednesday 29th October 11.30am & 12.30pm

This sacrament occurs during school hours and parents are more than welcome to attend.

#### First Eucharist: Year 4

Eucharist Parent/child evening: Tuesday 25th March 7pm

Enrolment Mass: Saturday 29th March

Student Reflection Day: Friday 2nd May

Sacrament dates: Saturday 17th May 3.00pm, 5.00pm

Dress: Girls-white dress. Boys- white shirt, school tie, grey trousers, black shoes.



#### Confirmation: Year 6

Confirmation parent/child evening: Tuesday 10th June 7pm

Student Reflection Day: Friday 25th July

Sacrament Date: Saturday 2nd August 10.00am, 12.00pm

Dress: Smart casual.



### Curriculum

Religious Education curriculum forms the cornerstone for teaching the students about their Catholic faith and the person of Jesus in the Gospels. Students will explore and learn about Catholic Tradition, Church Teachings, the Sacraments and Catholic Social Teachings. Religious Education curriculum draws upon contemporary teaching and learning pedagogies. Religious Education and Catholic identity are woven throughout the school day and integrated with other curriculum areas wherever possible.

We acknowledge that parents are the primary educators of the Catholic faith for their children and it is encouraged that school and home work together to promote growth in both the religious education and faith of our students.

### Parish Priest:

Our Parish Priest is Fr. David Cartwright and will celebrate many of our school and Parish masses.

Parish phone number: 93379994 Email: [niddrie@cam.org.au](mailto:niddrie@cam.org.au)

### Religious Education Leader (REL):

Sue Carey is the Religious Education Leader and is available for contact at:

[scarey@sjbniddrie.catholic.edu.au](mailto:scarey@sjbniddrie.catholic.edu.au)

## Student Wellbeing

Wellbeing refers to students' cognitive, physical, social, spiritual and emotional development. These elements are integral to learning. A supportive positive learning environment contributes to the development of a student's sense of self worth, enthusiasm for learning and optimism for the future.



## Student Behaviour Management

At St John Bosco's, the children are expected to follow our [SJB Expected Behaviours](#). This along with our [response to \(unexpected\) behaviours](#) flow chart was introduced to the students, families and staff in 2020. We continue to work with Glen Pearsall to develop our strategies for creating positive and productive working environments for students and teachers.

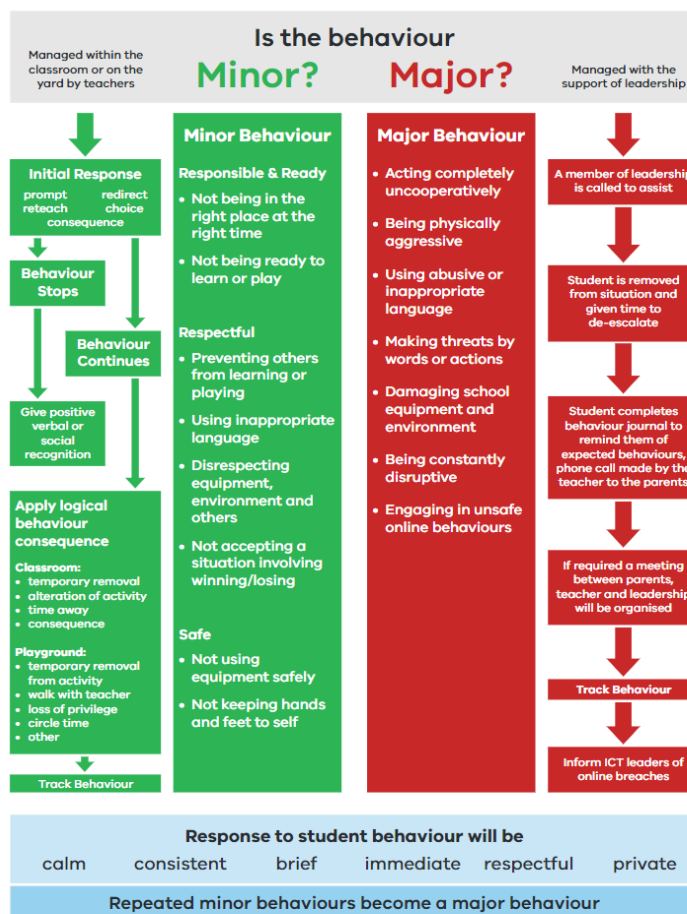
Our SJB Expected Behaviours to help us be great learners fall into the value categories of being: **Responsible & Ready**, **Respectful** and **Safe**.



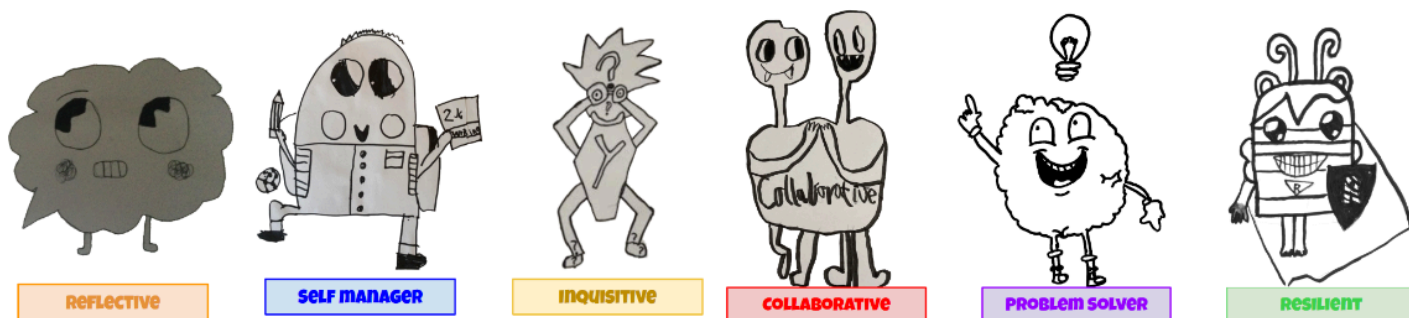
# St. John Bosco's Expected Behaviours

Great learners are...	CLASSROOM	PLAY SPACES	TOILETS	ASSEMBLY / MASS	MOVEMENT	ALL SETTINGS
<b>Responsible and ready</b>	<ul style="list-style-type: none"> <li>We use our dispositions when participating in all learning tasks.</li> <li>We listen to and act upon feedback.</li> <li>We look after our belongings.</li> </ul>	<ul style="list-style-type: none"> <li>We try and solve problems before seeing an adult.</li> <li>We take responsibility for our behaviour.</li> <li>We play within designated areas.</li> </ul>	<ul style="list-style-type: none"> <li>We use the toilet at appropriate times.</li> <li>We wash our hands and return quickly to class.</li> </ul>	<ul style="list-style-type: none"> <li>We celebrate other people's achievements.</li> <li>We enter and exit quietly with the teacher.</li> <li>We are active participants.</li> </ul>	<ul style="list-style-type: none"> <li>We stop playing and move calmly to the line when the music plays.</li> <li>We stay out of the corridor at break times.</li> </ul>	<ul style="list-style-type: none"> <li>We tell a staff member if we feel unsafe.</li> <li>We use our manners.</li> <li>We care for all members of our community.</li> <li>We care for all property.</li> <li>We listen to adults and children when they are speaking.</li> </ul>
<b>Respectful</b>	<ul style="list-style-type: none"> <li>We use whole body listening.</li> <li>We let teachers and students learn.</li> <li>We care for all members.</li> </ul>	<ul style="list-style-type: none"> <li>We look after our equipment and environment.</li> </ul>	<ul style="list-style-type: none"> <li>We respect ours and others privacy.</li> <li>We keep the toilets clean.</li> </ul>	<ul style="list-style-type: none"> <li>We are whole body listeners.</li> </ul>	<ul style="list-style-type: none"> <li>We walk quietly.</li> </ul>	
<b>Safe</b>	<ul style="list-style-type: none"> <li>We use equipment safely.</li> <li>We move safely in the classroom.</li> <li>We ask permission to leave the classroom.</li> </ul>	<ul style="list-style-type: none"> <li>We are aware of others around us.</li> <li>We wear our hats correctly during term 1 and 4 to be sun smart.</li> </ul>	<ul style="list-style-type: none"> <li>We use the taps and toilets for their intended purpose.</li> </ul>	<ul style="list-style-type: none"> <li>We enter and exit quietly with the teacher.</li> </ul>	<ul style="list-style-type: none"> <li>We walk at all times.</li> <li>We ask permission to use the lift.</li> <li>We use the stairs safely.</li> </ul>	

# St. John Bosco's Response to Behaviour



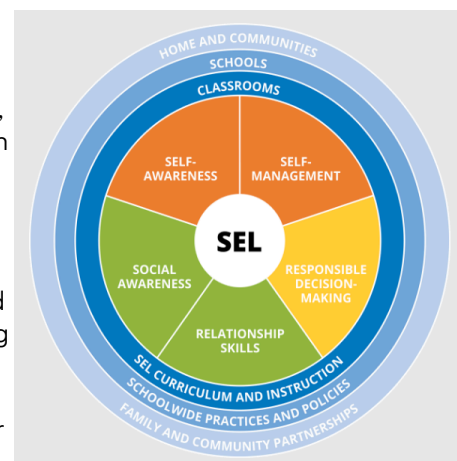
Our six SJB dispositions we aim to develop in students underpin all we do and play a key role in developing the SJB Expected Behaviours. At SJB we strive to be **PROBLEM SOLVERS**, **INQUISITIVE**, **COLLABORATIVE**, **SELF MANAGING**, **RESILIENT**, and **REFLECTIVE**.



## Social and Emotional Learning - SEL

Social and Emotional Learning is the process through which we acquire and effectively apply the knowledge, attitude and skills necessary to understand and manage emotions, set and achieve positive goals, feel and show empathy for others, establish and maintain positive relationships and make responsible decisions.

At St John Bosco's we implement a range of initiatives and strategies to nurture our student's social and emotional learning. Weekly lessons take place in class developing students' self and social awareness, responsible decision making, self management and relationship skills. We teach our students about mindsets and the importance of applying a growth mindset. The Learning Pit is also used as a tool to help children work through challenging learning tasks. Our students use the language and understandings of the Zones of Regulation to self regulate and to do what needs to be done in the best state for the situation at hand.



## **Additional Family and Student Support Program Support Group Meetings (PSG)**

At times, there is a need to provide additional support to students and/or families for a range of reasons, be that behaviour, academic, physical, social or emotional needs. We do this through PSG meetings. This is an opportunity for home and school to work together by putting goals and strategies in place to enhance student growth. Meeting members include the Principal, Learning Diversity Leader, parents, teachers and Learning Support Staff. When necessary external professionals such as speech pathologists, psychologists or occupational therapists may attend.

### **Psychologist**

On occasion, students and/or parents may seek the support of our psychologist. The psychologist is available to meet with students/parents on the school premises to discuss solutions to concerns being experienced. The sessions are of no charge to the family. To book an appointment please speak with Peter Monaghan or Helen Lannin.

### **Mental Health Leader**

This leader works on building the capability of the whole school about mental health and wellbeing (identification, promotion and prevention), provide support to staff to better identify and support students with mental health needs, establish clear pathways for referral for students requiring assessment and intervention, and monitor and evaluate student progress.

## **Alternative Lunchtime Activities and Spaces**

We cater for a range of children's interests and play preferences by providing alternative lunchtime activities and spaces.

- **Multi Purpose Room** – This is available every lunchtime for quiet, sit-down activities eg. drawing, chess, Lego, car mats etc.
- **Lunchtime Code Club** – It's not just enough for children to know how to use technology and enjoy it. We want kids to understand how to create with technology- not just interact with it. Our Lunchtime Code Club is about having fun through creating, learning and exploring with others. We use a range of visual programming tools such as Scratch Jnr, Scratch and Made with Code. Students from every year level are welcome to join. This is held one lunchtime per week.
- **Art Club/Zen Art** – The art room is open for allocated year levels to participate in art activities. A specialised art club will be available each week for any student in years 3-6 to visit and participate in mindful art activities in a quiet space.

## **Student Representative Council (SRC)**

The SRC provides an opportunity to promote student voice and engagement in our school. One male and one female representative is elected by the students in each year level except the Prep level where teachers select representatives. Students can only be a class captain once between Prep and Year 5. In Year 6, the students vote for a School and Vice captain as well as Sports Captains for each house team - **Bosco**, **Salesian**, **MacKillop** and **Savio**. The SRC meets regularly and the main aim is to strengthen the student voice of the school by going through the 'Classroom Voice Box' suggestions or concerns brought forward by their class and reporting back ideas or actions being taken. They also help with school activities, fundraisers and charity events aimed at promoting connectedness and belonging.

## **Seasons - Grief and Loss Program**

This peer support program assists students with the loss and grief of a parent separation or a death of a family member, such as a grandparent or friend. Over the course of an 8 week period, students meet once a week for an hour. They are provided with the opportunity to share their thoughts, feelings and experiences and learn new strategies to cope with their own loss and grief.

## **Child Safety**

All students enrolled at St John Bosco's have the right to feel safe and be safe. The wellbeing of children in our care will always be our first priority and we do not and will not tolerate child abuse. We aim to create a child-safe and child-friendly environment where children are free to enjoy life to the full without any concern for their safety. There is particular attention paid to the most vulnerable children, including Aboriginal and Torres Strait Islander children, children from culturally and/or linguistically diverse backgrounds, and children with a disability.

## **Our commitment to our students**

- We commit to the safety and wellbeing of all children and young people enrolled in our school.
- We commit to providing children and young people with positive and nurturing experiences.
- We commit to listening to children and young people, and empowering them by ensuring that they understand their rights (including to safety, information and participation), and by taking their views seriously and addressing any concerns that they raise with us.
- We commit to taking action to ensure that children and young people are protected from abuse or harm.
- We commit to teaching children and young people the necessary skills and knowledge to understand and maintain their personal safety and wellbeing.
- We commit to seeking input and feedback from students regarding the creation of a safe school environment.

### **Our commitment to parents and carers**

- We commit to communicating honestly and openly with parents and carers about the wellbeing and safety of their children.
- We commit to engaging with, and listening to, the views of parents and carers about our child safety practice, policies and procedures.
- We commit to transparency in our decision-making with parents and carers where it will not compromise the safety of children or young people.
- We commit to acknowledging the cultural diversity of students and families, and being sensitive to how this may impact on student safety issues.
- We commit to continuously reviewing and improving our systems to protect children from abuse.

### **Our commitment to our school staff (school employees, volunteers, contractors and clergy)**

- We commit to providing all St John Bosco's staff with the necessary support to enable them to fulfil their roles. This will include regular and appropriate learning opportunities.
- We commit to providing regular opportunities to clarify and confirm policy and procedures in relation to child safety, and young people's protection and wellbeing. This will include annual training in the principles and intent of the Child Safety Policy and Child Safety Code of Conduct, and staff responsibilities to report concerns.
- We commit to listening to all concerns voiced by St John Bosco's staff, clergy, volunteers and contractors about keeping children and young people safe from harm.
- We commit to providing opportunities for St John Bosco's school employees, volunteers, contractors and clergy to receive formal debriefing and counselling arising from incidents of the abuse of a child or young person.

### **Child Safety Standards**

St John Bosco's School is committed to upholding the seven Child Safety Standards outlined in the *Victorian Government's Ministerial Order No. 1359*.

These Child Safe Standards include:

1. Organisations establish a culturally safe environment in which the diverse and unique identities and experiences of Aboriginal children and young people are respected and valued
2. Child safety and wellbeing is embedded in organisational leadership, governance and culture
3. Children and young people are empowered about their rights, participate in decisions affecting them and are taken seriously
4. Families and communities are informed, and involved in promoting child safety and wellbeing
5. Equity is upheld and diverse needs respected in policy and practice
6. People working with children and young people are suitable and supported to reflect child safety and wellbeing values in practice
7. Processes for complaints and concerns are child focused
8. Staff and volunteers are equipped with the knowledge, skills and awareness to keep children and young people safe through ongoing education and training
9. Physical and online environments promote safety and wellbeing while minimising the opportunity for children and young people to be harmed
10. Implementation of the Child Safe Standards is regularly reviewed and improved
11. Policies and procedures document how the organisation is safe for children and young people

All parents will be required to sign and abide by the *School Community Child Safety Code of Conduct*. This Code of Conduct has a specific focus on safeguarding our students at St John Bosco's against abuse and neglect. It has been developed in accordance with the *Victorian Government's Ministerial Order No. 1359* to support the school's *Staff, Volunteer & Contractor Child Safety Code of Conduct* and defines expectations of parents and those members of the school community, who may, at times, act as volunteers. In order to safeguard the children of SJB we ask **all** parents to sign this code of conduct.

### **How to make a complaint with St John Bosco's Primary School**

A complaint is a formal expression of dissatisfaction with an action taken, decision made, service provided or handling of an issue by the school. The nature of complaints covered by this procedure is outlined in the St John Bosco's Primary School Complaints Handling Policy.

The policy also indicates which complaints are not covered by the policy and how these may be addressed. Complaints can be raised by students, parents/guardians/carers or members of our school community. A complaint can be about an action taken, decision made, or services provided by the school, or the way in which the school has handled an issue. A complaint can be about an action taken, decision made, or services provided by the school, or the way in which the school has handled an issue. It could also be about the behaviour of school staff, volunteers or contractors. In the day to day running of a school, students,

parents/guardians/carers may also have queries, concerns or areas for which clarifications sought. These matters do not constitute complaints, and St John Bosco's Primary School encourages its employees to work collaboratively with students, parents/guardians/carers and members of the school community to resolve these matters informally with the wellbeing of the student at the centre of the matter. If resolution of the matter is not possible in this manner, then it may escalate to a complaint under the Complaint Handling Policy

### **Working With Children Check (WWCC)**

Any parents wishing to participate in child centred works e.g. classroom helper and canteen will need to provide a current Working With Children Check to the office. WWCC can be obtained through: <http://www.workingwithchildren.vic.gov.au/>

### **Wellbeing Team**

Learning Diversity Leader: Helen Lannin - [hlannin@sjbniddrie.catholic.edu.au](mailto:hlannin@sjbniddrie.catholic.edu.au)

Mental Health and Wellbeing Leader: Connie Bof - [cbof@sjbniddrie.catholic.edu.au](mailto:cbof@sjbniddrie.catholic.edu.au)

Child Safety Officer: Sommer Azzopardi - [sazzopardi@sjbniddrie.catholic.edu.au](mailto:sazzopardi@sjbniddrie.catholic.edu.au)

# Learning and Teaching

**Vision**  
*We believe in purposeful learning that is challenging and enables each individual to become connected and positive lifelong learners. We value creativity, diversity, flexibility and an awareness of self, others and the world we live in.*

St John Bosco's implements the Victorian curriculum as set out in the VRQA standards. This curriculum is fully implemented at SJB by teaching, assessing and reporting on student achievement, using the content and achiever standards as set out in the Victorian Curriculum.

We provide a differentiated and progressive curriculum, allowing each child the opportunity to develop to his/her full potential. Children are exposed to a broad range of learning experiences and are encouraged to take responsibility for their learning.

Personalising Learning by:

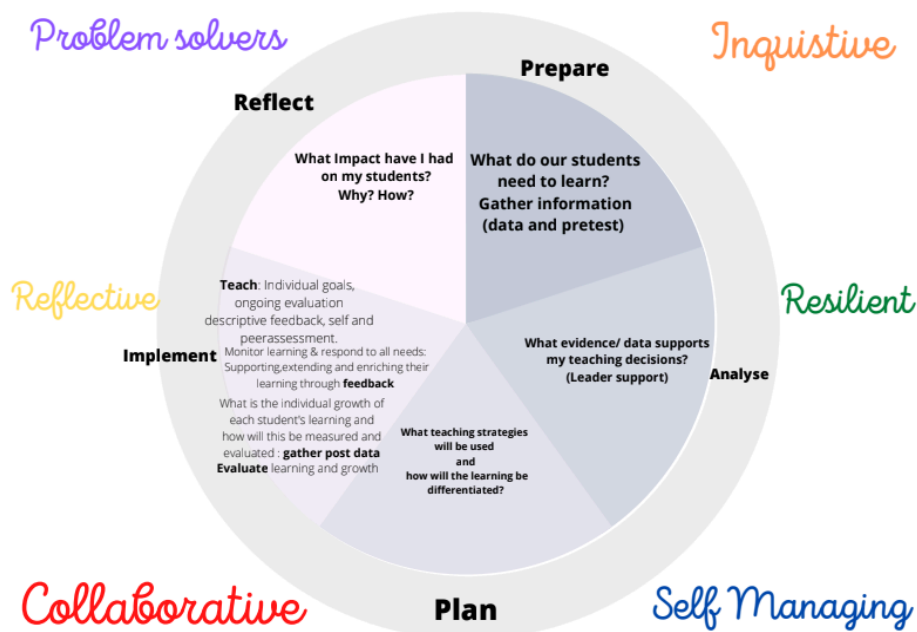
- Inquiry Approach to learning
- Focused teaching according to the children's needs based on thorough testing
- Contemporary learning and teaching strategies

## LEARNING AND TEACHING:

In 2025, St John Bosco's will continue to develop dispositions within our students. "Dispositions are frequent and voluntary habits of thinking and doing. "A disposition as a pattern of behaviour exhibited frequently... In the absence of coercion... Constituting a habit of mind under some conscious and voluntary control... Intentional and oriented to broad goals." - Head Start.

We are developing student capacity to be innovative, creative and capable problem solvers and inquirers of the future. Having a set of core dispositions allows us to explicitly focus on the skill sets required towards mastering these dispositions. At St John Bosco's, we strive to be **Problem Solvers, Inquisitive, Collaborative, Self Managers, Resilient and Reflective**. This will be a whole school focus and explicitly taught in Term 1 and throughout the year.

Learning is always designed by qualified educators, supported by highly skilled leaders with advanced qualifications in specific fields such as educational leadership, wellbeing, and literacy. In facilitated planning sessions, teachers are guided through a cycle of inquiry (as shown below) to ensure they create purposeful and impactful teaching and learning experiences in all areas of the curriculum.



## Inquiry Learning

Over the course of the year, students at St John Bosco's undertake inquiries that explore key concepts and big ideas referred to as "throughlines". These throughlines incorporate different curriculum areas and are designed to be built upon as students move through their primary schooling. In the Prep-2 years, students work on short and sharp units to maintain engagement with

hands-on learning that is developmentally appropriate. As they move through the middle and senior years they explore and examine richer content and focus on developing their skills as inquirers through different inquiry processes (Research, Design, Science, Problem Solving and Field of Study process).

### **Inquiry process**

Each inquiry is guided by a *Rich Question* and several contributing questions. These questions direct the learning experiences of the class and any independent learning that students may undertake.

An inquiry unit will typically begin with immersion experiences, which can include excursions, incursions, an immersive text or rich experiences provided at school, all of which are designed with purpose to spark student interest and to get them excited about the upcoming learning. Teachers then spend time building student knowledge about key facts, ideas and concepts as well as developing their skills as researchers, problem solvers and designers. Students will then either choose an area for further investigation, by developing their own question to answer, or are given a choice in the way they undertake and present their learning, based on a task that has been outlined by the teacher.

### **Building partnerships with parents for Inquiry Learning**

Parents or friends who have particular interests or areas of expertise are always more than welcome to contribute to our learning in inquiry. Whether you have a job in the field of science or a passion for gardening, your support will always be welcome. If you are interested, please let the office know and fill out the online form sent at the start of the year.





# St John Bosco's Niddrie Throughlines

<p><b>Our Earth, Our Responsibility</b></p>	<p><b>This throughline explores the following:</b></p> <ul style="list-style-type: none"> <li>• Earth has many natural resources that need to be sustained</li> <li>• It is the responsibility of people in acting sustainably</li> <li>• Our choices impact the world and its environment and all living things</li> <li>• The world is home to many diverse environments</li> <li>• Living things depend on a healthy environment to survive</li> <li>• Investigating the physical, biological and earth and space world</li> </ul>
<p><b>Innovate, Create &amp; Design</b></p>	<p><b>This throughline explores the following:</b></p> <ul style="list-style-type: none"> <li>• Exploring how ideas and products are created to meet the needs and wants and solve problems</li> <li>• Making ethical decisions and finding innovative solutions to improve our world</li> <li>• Contributing to a better future for the common good</li> <li>• The role of consumerism drives design and innovation and calls for people to collaborate and become entrepreneurs</li> <li>• Identifying problems and creating solutions</li> </ul>
<p><b>Why is it so?</b></p>	<p><b>This throughline explores the following:</b></p> <ul style="list-style-type: none"> <li>• Scientists are curious: they question how the world works and the 'how and why' things happen: impact change in our world</li> <li>• Scientific discoveries influence our understanding of the world</li> <li>• Scientific discoveries lead to improvements and advancements in society</li> <li>• Investigating the physical, chemical, technological, biological and earth and space world</li> </ul>
<p><b>Listening to Voices of the Past</b></p>	<p><b>This throughline explores the following:</b></p> <ul style="list-style-type: none"> <li>• What has happened in the past impacts on our present and future</li> <li>• Significant people and events- how they have brought about change over time</li> <li>• How the world has changed and is continuing to evolve</li> </ul>
<p><b>Living together in Harmony</b></p>	<p><b>This throughline explores the following:</b></p> <ul style="list-style-type: none"> <li>• Communities today: how they operate</li> <li>• Celebrating the diversity of communities across the world</li> <li>• What it means to be a citizen both locally and globally</li> <li>• We are citizens in a diverse world</li> </ul>
<p><b>Being our Best</b></p>	<p><b>This throughline explores the following:</b></p> <ul style="list-style-type: none"> <li>• We belong to a community that values, supports and promotes the wellbeing of all</li> <li>• Personal health and wellbeing is enhanced when mind, body and soul are catered for and spirituality and relationships are nurtured</li> </ul>



## Discovery Based Inquiry Learning Prep and Grade 1 2025

At St John Bosco's our vision is for learning that is purposeful, developmental and challenging. We value creativity, diversity and an awareness of self, others and our wider world. To support this belief, we follow the principles of Discovery Based Inquiry in our Prep and Year One classes. This research based, student-centred inquiry approach supports children to learn in a hands-on, developmentally appropriate way. Learning experiences are strategically planned in response to the Victorian Curriculum as well as the interests of the students, and are presented in a playful way.

Discovery offers students an authentic opportunity to learn about themselves, others and the world around them through social interactions, as they build understandings related to curriculum concepts and develop skills in communication, creativity, problem solving and critical thinking. Discovery supports students to practise our SJB School Dispositions; how to be **problem solvers, resilient, self managers, collaborative, reflective** and **inquisitive** in a safe and authentic environment.

Teaching and Learning Leader: Kahli Schroder - [kschroder@sjbiddrie.catholic.edu.au](mailto:kschroder@sjbiddrie.catholic.edu.au)

Inquiry Leader/ Discovery Leader: Ashley Marshall - [amarshall@sjbiddrie.catholic.edu.au](mailto:amarshall@sjbiddrie.catholic.edu.au)

## Mathematics

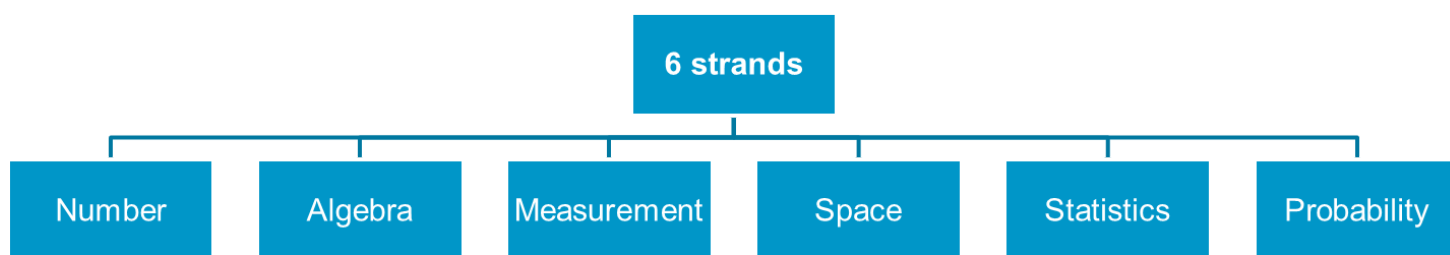
In Mathematics we aim to create a high quality learning environment and community in which children experience belonging, know that they are valued, and in which they are motivated to engage in the process of learning.

### How do we teach maths at SJB ?

Our vision for mathematics instruction involves:

- developing number sense – understanding quantities and numbers, and how to represent them with objects and numerals
- building fluency – mastering basic arithmetic operations such as addition, subtraction, multiplication and division
- teaching mathematics concepts – understanding the 'why' and 'how' of mathematics in combination with procedures and rules
- using concrete materials – using physical resources and visual representations to show concepts and procedures
- using problem-solving strategies – organising work based on the structure of a problem
- using explicit instruction – providing opportunities for students to explain their work and thinking in oral and written forms
- using precise mathematics language – using correct terminology when discussing steps for solving problems

The Victorian Curriculum (Version 2) includes the following content strands?



### Proficiency in Mathematics

- the proficiencies are fundamental to learning mathematics and working mathematically
- the proficiencies are developed across the 6 strands
- they are the 'what' and 'how' of mathematics in action
- they enable students to respond to familiar and unfamiliar situations, make informed decisions, and adopt reflective approaches to verify and evaluate solutions

Maths extension programs are offered from 3 to Year 6. This includes outsourced maths programs such as Maths Olympiad.

Mathematics Leader: Julia Serratore [jserratore@sjbiddrie.catholic.edu.au](mailto:jserratore@sjbiddrie.catholic.edu.au)

# Literacy

## Our Vision

It is our strong belief that all students at St John Bosco's are given the opportunity to reach their full potential in the acquisition of proficient English skills. We use a consistent whole school approach to improve and maintain high student learning outcomes in literacy. We aim to instil in every student an expectation of success that fosters a love of reading and writing.

Throughout the year, your child will be learning across three areas of the curriculum: Language, Literature and Literacy- *formerly: Reading, Writing and Speaking & Listening.*

Each child at St John Bosco will develop Literacy skills at their own pace. To provide for this, we ensure individual learning needs are met through targeted whole class and focus group teaching informed by student assessments. The use of ongoing assessment is pivotal in identifying each child's strengths and challenges and together with the student, we establish personal goals in the areas of reading and writing. Students are encouraged to articulate their goal and explain the steps to achieve their goal with the support of their teacher.

In line with the Melbourne Archdiocese Catholic Schools (MACS), Vision for Instruction to explicitly educate students in Phonics, we introduced an evidence based Literacy program called MultiLit. MultiLit has 3 components in its program. The whole class component is called Initialit and is delivered through a series of structured lessons in Grades Prep, 1 and 2. Initialit provides our students with the essential foundations to become successful readers and writers. It focuses on developing phonemic awareness, phonics, fluency, vocabulary and comprehension. Introduced to the school in 2023, it is now delivered to each Prep to 2 class, finishing it's official roll out this year, 2025.

## Literacy Support

Some students may require extra support when learning new skills in literacy. In consultation with families and our Learning Diversity Leader, we discuss students' individual needs and offer more targeted literacy intervention. As part of the MultiLit program, the 2 components of our intervention program are MiniLit Sage (Yrs 1-2) and MacqLit (Yrs 3-6). These 2 programs are offered alongside learning in the classroom 3 to 4 times per week in a small group.

At St John Boscos we value a literacy support program that is evidence based, and provides additional assistance for students at all developmental levels. We have two intervention programs currently running across the school and these include: **Literacy at Home**

We strongly believe that Literacy learning is a partnership between school and home, and therefore parent participation in daily literacy learning is encouraged. We strongly recommend that ALL our students read each night and participate in conversations with family members (focusing on personal experiences, events that have occurred during the day at school, reflection of their day) to help build and develop their oral language skills.

All students in Years P-6 participate in the home reading program.

Our aim is to develop a love of reading across all year levels. All students have access to a classroom library as well as a weekly library session where the classroom teacher will share quality literature and the students may borrow two books on a weekly basis.

To assist your child in their choice of books please find links to suitable books (Victorian Reading Challenge 2022) for different year levels:

### [Premier's Reading Challenge 2024 Book List - All Levels](#)

To access the list, scroll down to 'Challenge Booklist'. This will give a comprehensive list of books that are suited to students by year level.

*Before reading*, predict what the book or chapter might be about, make predictions about language they may hear and discuss strategies for breaking up unknown words (decoding).

*During reading*, encourage your child to reflect on strategies they are using to decode unknown words. Once they have a good understanding of the language, they will be able to verbally reflect on what is directly stated in the text and what is implied by the author. Encourage your child to find supporting evidence of their opinions through words or phrases.

*After reading*, discuss what your child enjoyed or found difficult. You could use this to set a goal for reading next time.

Reading should be an enjoyable experience for you and your child, it is ok to choose books that are below their expected level. Reading for enjoyment helps to support your children in ensuring a positive relationship with literacy.

I look forward to working alongside your family to help create strong, confident and passionate readers and writers. If you require any further information or support please contact me via email:

## Digital Technologies

Digital Technology is not just about sitting in a room playing with a computer or presenting information - it is so much more than that. Digital Technology is about changing the world. At St. John Bosco's we aim to move our students from being users of technology, produced elsewhere, to becoming world leaders in developing new technological innovations and solutions. Digital technology will become more pervasive as our society evolves and it is essential that our students understand how technology works, in order to have the best insight into how technology can benefit society and the environment. It's also about understanding how software works so that, in any industry, they can consider the best ways to integrate technology to have the greatest impact.



### The Digital Technologies Victorian Curriculum curriculum focuses on:

#### Digital Systems:

- hardware,
- software and
- network components of digital systems.

#### Data and Information:

- properties of data,
- how they are collected and represented and
- how they are interpreted in context to produce information.

#### Creating Digital Solutions

- Four processes:
  - Analysing
  - Designing
  - Developing
  - Evaluating
- skills in using digital systems,
- different ways of thinking (computational, design and systems thinking) and
- interacting safely by using appropriate technical and social protocols.

At St. John Bosco's, our students are all given opportunities to work with computers and other electronic devices. All students have access to Chromebooks and all classrooms have an Interactive Whiteboard or TV. The school strives to annually increase the number of computers/electronic devices available to students. Students who use a Chromebook will have their own Google login supplied and managed by the school. To ensure families understand Google Apps for Education, we ask that our *Google Apps for Education Agreement* is read and signed by families at the beginning of every year.

St. John Bosco's recognises the need for students to be safe and responsible users of digital technologies. We believe that explicitly teaching students about safe and responsible online behaviour is essential and is best taught in partnership with parents/guardians. We request that parents/guardians work with us and encourage this behaviour at home. To ensure this, we ask that our *Digital Technologies User Agreement* is read and signed by student's and their parents every year. You will receive this online at the start of the year.

Digital Technologies Leader

Natalie La Rosa [nlarosa@sibniddrie.catholic.edu.au](mailto:nlarosa@sibniddrie.catholic.edu.au)

## Home Learning Policy

*At St. John Bosco's "Learning is meaningful and creative, empowering all to be active participants in a contemporary world." (St John Bosco's Vision Statement)*

We recognise the role of home learning as a vehicle for the family to have an opportunity to share in the education of their child. Home learning may consist of practising skills learned in class, essentially literacy and numeracy skills, through daily reading and number fact activities. We also encourage our parents to involve their children in a variety of extracurricular experiences, thereby developing the whole child. This may include music and dance lessons, and individual and group sports. As St John Bosco's is a Catholic school, home learning may include some faith sharing activities within the family. Occasionally teachers may include extension or preparation activities related to classroom learning. It is vital that both parents and teachers are actively engaged in the education of their child. Therefore at St John Bosco's, home learning will be an extension of where each individual child is being targeted in their learning.

Targeted teaching is the result of ongoing teacher assessment which assists us to identify the developmental stage of each child's learning in both numeracy and literacy.

Home Learning reinforces what is being done at school and as such all children should be capable of completing set tasks.

Home learning that is at the "point of need" for the child will allow parents to develop a greater awareness of their child's current stage of learning and the next steps to be undertaken.

At St John Bosco's we acknowledge and understand that each child's learning journey is individual and that within each year level there is a diverse range of learning needs (extra support and extension). As a result there are times where we are required to look beyond the 'standard' curriculum in order to meet the needs of all children.

## HOME LEARNING PROCEDURES

Prep Numeracy - In Term 1 parents will be provided with an information sheet that covers the Key Concepts we aim to develop in Foundation. These include activities on how to support your child in developing their numeracy skills. This is not compulsory and can be completed at home if parents wish.

### Prep - Year 2

Reading (x 5 per week) 10 mins - Take home book and online platforms

Spelling (x3 per week) 5mins - To be determined by teacher

Numeracy (x5 per week) 10mins - Numeracy activities

### Year 3 & 4

Reading (x5 per week) 15-20 mins - Take home book and online platforms

Spelling (x3 per week) 5mins - To be determined by teachers

Numeracy (x5 per week) 10mins - Numeracy activities

### Year 5 & 6

Reading (x5 per week) 25-30 mins - Take home book and online platforms

Spelling (x3 per week) 5mins - To be determined by teachers

Numeracy (x5 per week) 10mins - Numeracy activities

At times students may bring home incomplete work from class to work on, or follow up from class inquiries.

**At St. John Bosco's we believe that teachers, parents and students have important roles to fulfil regarding home learning.**

#### **Role of the teachers:**

To assess and monitor student learning in an ongoing manner.

To sign and sight weekly, children's completed homework of numeracy and literacy tasks.

#### **Role of the Student:**

To display a Growth Mindset by completing all set Home Learning Tasks.

To seek assistance from teachers or parents where required.

To return set work (eg. word study books, maths learning goals etc)

#### **Role of Parents:**

To encourage children to take responsibility for their Home Learning.

To foster a supportive work environment where encouragement and assistance are provided when necessary.

To communicate with the teacher regarding any concerns about the child's Home Learning.

# Communication

## COMMUNICATION AT SJB

### Seesaw



#### On Seesaw:

Students use built-in multimodal tools to capture what they know and share their learning.

Teachers send out important messages and reminders to class.

Important messages and reminders for whole school.

Families gain a window into their child's learning and engage in home-to-school connections.



### Operoo



#### On Operoo:

Forms are sent to families that require a response acceptance, or signatures.

Student absentee form to be filled in when a child is away. This will notify the classroom teacher and front office.

\*no other absence notification will be accepted for legal reasons\*



### SJB App



#### The SJB App:

Contains whole school general information, including school vision and school policies.

Enables alerts to be sent to your phone from school. Please ensure you update your preferences for app notification to include your child's current year levels.



### Newsletter



"Without confidence and love, no one can be an true education. If you want to be loved, you must..."

#### The SJB Newsletter is:

Sent out Thursday afternoon on Seesaw and via email.

An opportunity to share important, detailed, and regular updates with parents.

### Newsletter

A school newsletter is published weekly to communicate important information from the school. It is an expectation that all parents read the newsletter. The newsletter is emailed to all families and posted on SeeSaw.

### School Website

<http://www.sjbniddrie.catholic.edu.au/>

### School App

The School Mobile App can be downloaded from the link on the website or by searching St. John Bosco's Primary School in the [iTunes Store](#) or [Google Play Store](#).

### Seesaw App

At SJB we use the platform of SeeSaw to help us work together to provide students with meaningful learning experiences at school as well as ongoing reporting throughout the year. We use Seesaw to share learning activities and resources, capture your child's learning, and communicate about student progress and needs. Your child's e-portfolio can be seen by the teacher, child, and parents. SeeSaw Messages are used for class and year level announcements, and reminders. ***We no longer have access to 1:1 parent/teacher messaging on Seesaw. All communication will now be required via email only.*** Whole school important messages and reminders are also sent via SeeSaw messages.

### Assessment and Reporting

Formal written reports are provided for each student each semester and are sent to families at the end of Term 2 and Term 4 through nForma. You will receive an email with login details prior to semester reports being released. In addition to the written reports Seesaw will be used to communicate your child's learning in an ongoing manner. Formal and informal assessments occur throughout each term. This information informs teaching decisions and ensures that students are being taught at their point of need.

### Parent/Student/Teacher Meetings

Meetings will be arranged at the beginning of the year for parents to provide further insight into their child's needs. Parent/Teacher/Student meetings will take place twice a year during Term 1 & 3 this is an opportunity for parents and teachers to student progress. . At times a more formalised Program Support Group (PSG) meeting will be held to discuss specific goals and strategies outlined in a Personalised Learning Plan (PLP) for students.

### Specialist Reports

It is important that any current professional documentation is provided to the school in an ongoing manner, for example,

paediatrician reports, speech and language assessment reports, etc. This information will allow staff to support children in accessing the curriculum and all areas of school life.

### Assembly

Assembly is held in the Multipurpose Room each Friday at 2:40pm. This whole school gathering provides an opportunity to celebrate students' learning, achievements and use of a growth mindset. Each year level will be assigned an assembly throughout the term to showcase new learnings. Families will be notified through the newsletter of the assembly schedule.

### Operoo

Operoo provides a simple way for parents/guardians to sign forms, and safely share emergency and medical data with our school. This ensures there are no more paper notes sent home from school. You will receive all notes that require a response or signature on Operoo. **The Student absentee form to be filled in when a child is away and this will notify the classroom teacher and front office.** \*no other way will be accepted for legal reasons.

### Parent/Teacher Communication

We encourage communication with staff via in person discussion and email. Please note that any emails sent after 5:00pm will be addressed the following day. If you have a concern that you would like to discuss with the teacher please organise a time. We ask that you be understanding of both teacher and student needs by not disturbing the teacher once the bell rings. **Parent/teacher communication via Seesaw is no longer available.**

## Parent Involvement

We welcome all opportunities for you to be involved at SJB. Building partnerships with your child's school can help your child to settle in and actually supports their learning because the important people in their lives are working together to achieve the same goals.

**School Board** - The school board meets approximately twice per term. This consists of the school principal, parish priest, staff representative & parents who have been nominated and elected to the board.

**Parents and Friends Association** - The Parents and Friends Association aims to assist the school in practical ways. This is open to all parents. The committee meets monthly and dates are advertised in the newsletter.

**Classroom helper program** - You are invited to help in your child's classroom throughout the year. It is expected that you attend a workshop early in 2024 in order to participate in this program.

What does it mean to be a classroom helper?

- To adhere to child safety standards at all times
- Redirect students and help them to stay on task
- Work with individual/small groups of children
- Provide a role model for learning
- Encourage students to work quietly
- Demonstrate, model and help on set tasks
- Privacy of both parents and children must be respected at all times

### Volunteer Opportunities:

- **20 minute student support session** - This program operates in term 2 & 3 only. The parent will work with a student at 3:00pm once a week for 20 minutes to assist with reading/writing/mathematics.
- **Walking School Bus** - The Walking School Bus involves a group of children who walk to school accompanied by two trained volunteers. The children will meet at the corner of Moushall Avenue & Shaw Street every Friday morning at 8:30am.
- **Classroom Parent Representatives** - Two parents per class volunteer to act as 'organisers' for that class eg. social events, class collections for special presents, etc.
- **Buddy Families for new families** - Existing families within the school act as a 'buddy' family to support new families at SJB
- **Working Bees** - Held once or twice per year (depending on the scope of the works)
- **Classroom excursions**
- **Canteen**
- **School assemblies (Weekly)**
- **Open classroom mornings (held once per term)**
- **Parish involvement**

- **Athletics and swimming carnival**

### **Working With Children Check**

Under the Working with Children Act 2005, all parent helpers are required to have a current Working With Children Check. Applications should be made online at <http://www.workingwithchildren.vic.gov.au/> .

## Uniform

All students are expected to wear the school uniform at all times, except when otherwise stated.

**All the items may be purchased from our supplier TOP SCHOOL WEAR, 137 Military Rd, Avondale Heights.**

**Ph: 9331 1066, info@topschoolwear.com.au**

### **SUMMER UNIFORM**

Blue Check School Dress

Grey shorts

Blue short-sleeved shirt

Short grey socks

Black shoes

Hat

### **WINTER UNIFORM**

Grey jumper

Navy & grey check tunic

Long grey trousers (No cords or denim)

Long sleeve blue shirt

School tie

Long school socks or blue tights

Black shoes

### **SPORTS UNIFORM**

Navy T-shirt with school emblem

Navy long sleeve T-shirt with school emblem

Navy tracksuit pants

Navy shorts

Navy skort

White socks

Runners

### **OTHER UNIFORM**

St. John Bosco's School Bag

School legionnaires cap, bucket or wide-brim hat

Navy parka, jacket or duffle coat

**Summer Uniform is worn Terms 1 & 4 and Winter Uniform is worn Terms 2 & 3.**

*\*\* Sunsmart Policy – Wearing a hat outside is compulsory in 1<sup>st</sup> & 4<sup>th</sup> Term*

### **SECOND HAND UNIFORM SHOP**

A Second Hand Uniform shop run by parent volunteers is open various days throughout the year. These dates will be advertised during the year in the school newsletter. The shop operates from the rear of the parish hall.

## Office

### **TERM DATES 2025**

**Term 1** - 3rd February to 4th April

**Term 2 -Tues** 22nd April to 4th July

**Term 3** - 21st July to 19th September

**Term 4** - 6th October to 19th December(TBC)

### **PUBLIC HOLIDAYS 2025**

Monday 27th January - Australia Day



Monday 10th March - Labour Day  
Friday 18th April - Good Friday  
Sunday 20th April - Easter Sunday  
Monday 21st April - Easter Monday  
Friday 25th April - Anzac Day  
Monday 9th June - King's Birthday  
TBC - AFL Grand Final Eve(Sept 26th)  
Tuesday 4th November - Melbourne Cup Day

## SCHOOL OFFICE

### Hours and Contact Details

The school office is open from 8.30am until 4.30pm

General office phone number: 9337 2314

General enquiries email address: [sjbadmin@sibniddrie.catholic.edu.au](mailto:sjbadmin@sibniddrie.catholic.edu.au)

Fee enquiries: [bursar@sibniddrie.catholic.edu.au](mailto:bursar@sibniddrie.catholic.edu.au)

### School Administration Staff

Maree Kennedy: Finance/Administration Officer

Jo Robertson: Administration Officer

Annie Gleeson (Thursday, Friday): Administration Officer

## Out of School Hours Care & Extra Curricular Activities

**Community OSHC Services** provides Out of School Hours Care in the Parish Hall. Information is available by email to [office@communityoshcservices.com](mailto:office@communityoshcservices.com) or by calling Sonya Coleman 0405 529 972.

Extra curricular activities offered(by outside sources) include: Creative Music lessons- keyboard, guitar, chess club and tennis lessons. Further information can be obtained through the office.

## Fees & Levies 2025

**All school fees will be billed in the first week of school 2025.**

### SCHOOL FEES

*\$615 per term (4 terms) or \$2460 annually (per family)*

*School fees are payable by the end of the **first** week of each term.*

### COMPULSORY LEVY

*This levy covers all class requisites, swimming, IT, incursions, and excursions for the year. Levies are due for payment by February 9th, 2025.*

**Prep to Year 4** - \$530 per child (Student Levy-\$200, Swimming Intensive \$110, Excursion Levy \$120, IT Levy \$100)

**Year 5** - \$570 per child (Student Levy-\$200, Swimming Intensive \$110, Excursion Levy \$120, IT Levy \$100, Senior School Levy \$40)

**Year 6** - \$650 per child (Student Levy-\$200, Swimming Intensive \$110, Excursion Levy \$120, IT Levy \$100, Interschool Sports-\$80, Senior School Levy \$40)

### CAPITAL FEE

*\$375.00 per term (4 terms) or \$1500 annually (per family). This fee assists in the repayment of loans for the refurbishment of classrooms.*

### MAINTENANCE LEVY

*\$50 per term (payable with school fees at the end of the first week of term) or \$200 annually. This fee assists in paying for the maintenance of the school grounds and buildings.*

Statements will be emailed in the first week of Term 1. The statement will show the full billing for the year.

The only other charges that will be added throughout the year are for camps. These costs are determined and billed closer to the date of each camp and payment is expected prior to camp. (All students in Grades 3 to 6 attend a year level camp).

First term **school fees and all levies** are payable by Friday 9th February 2025, the end of the first full week of first term. Remaining school fees are due at the beginning of each term. Camp fees are due prior to your child attending camp.

Payment can be made by cash or credit card/Eftpos.

Cash payments must be the correct money. All payments should be made in a clearly labelled envelope.

Payment can also be made by **direct deposit** into the school's bank account. This can be a one-off payment or



be set up through your bank as a periodic payment. To enable identification of these deposits, please include your child's family name and family four-digit account code as a reference.

The school bank account details:

**Account Name: St John Bosco's General Account**

**BSB: 083 347**

**Account Number: 65687-4771**

Payment is also available by **direct debit**. This can be done weekly, fortnightly or monthly at your nominated amount. You are required to complete an application for this method of payment. All fees including direct debit must be paid by Friday 10th October 2025. Please see the office for the required paperwork.

### **CAMPS, SPORTS, and EXCURSIONS FUND (CSEF)**

The State Government CSEF allowance is paid to the school to use towards expenses relating to camps, excursions, or sporting activities for eligible children. If you hold a valid means-tested concession card or are a temporary foster parent, you may be eligible for the CSEF. The annual CSEF amount per student is: • \$150 for primary school students. CSEF application forms are available from the school office at the beginning of 2025.

For more information about the CSEF visit [www.education.vic.gov.au/csef](http://www.education.vic.gov.au/csef).

### **CONCESSIONAL FEE POLICY**

Students whose parents are holders of a concession card or have an Immi card may be able to apply for a concessional fee rebate.

Forms are available at the office.

### **NON-COMPULSORY PARISH THANKSGIVING**

Registration cards are available from the school office if you would like to contribute to the Parish Thanksgiving Program. This money is vital for the day-to-day running of the St. John Bosco's Parish of which the school is a major part.

## **School Hours, Student Supervision & Absentees**

### **SCHOOL HOURS**

Start: 8:55 am Music plays (students to prepare for class, toilet, drink), 9:00am bell to commence classes

Morning Recess: 11:00 am - 11:30 am (Music plays 11:25)

Lunch: 1:30 pm (1:30 - 1:40 music plays, eating in class) - 2:30pm (Music plays 2:25)

Dismissal: 3:30 pm, except on Wednesday when dismissal is at 3:15pm.

Children will be dismissed at 1:00pm on the last day of terms 1, 2 and 3 and at 12:30 pm at the end of term 4.

### **BEFORE AND AFTER SCHOOL SUPERVISION**

The school yard is supervised by a staff member from **8.30am** - 9.00am and from 3.30pm. - 3.45pm, (3.15pm to 3.30pm on Wednesdays).

As there is no supervision before 8.30am, we request that children are not sent to school before this time.

Children who have not been collected from school by 3.30pm on Wednesdays and 3.45pm on other days, will be directed to wait at the school office. Office staff will contact parents. If you are running late to collect your child, please advise the office.

### **OUR RESPONSIBILITY**

Once your child has entered our school grounds, we are responsible for his/her safety. We do not allow any child to leave the school grounds unless accompanied by an adult. We see school as an important place of learning, so please ensure that your child attends regularly, unless genuinely ill.

### **ABSENCE FROM SCHOOL**

Attendance Guidelines require all schools to:

- Make contact with parents/guardians, as soon as is practical, on the 'same day' of an unexplained absence.
- Make all 'reasonable attempts' to identify the whereabouts and safety of all students who are absent.
- Request that parents/guardians provide a written explanation for all absences.

Parents/guardians are responsible for contacting the school via Operoo on the day or earlier of an expected absence to inform staff and to provide an explanation for their child's absence. This must be done prior to the commencement of the school day.

Please fill in the **SELF SERVICE Absentee Form on Operoo**.

### Absentee Form link:

<https://groups.operoo.com/forms/747116/submissions/new>

### Absentee form QR code:



Where an unexplained absence is identified the school will:

- Make all reasonable attempts to contact the parents/guardians that morning. This will in the first instance be done via an automated text message to the primary contact on our records.
- Parents receiving a text message are asked to call the school office to confirm the reason for their child's absence or to complete an absentee form on Operoo.
- Where no response is received from the parents/guardians that morning a subsequent phone call will be made to seek an explanation.
- In the event that contact cannot be made with the parents/guardians the school will attempt to communicate with emergency contact/s nominated on the student's file.

### LATE ARRIVAL AND EARLY LEAVE PROCEDURES

If a child arrives late to school they must be **signed in** by a parent /guardian at the school office. You will need your mobile phone with you to access our system via a QR code. The child will be given a Late Pass to give to their teacher.

If a child needs to leave school early they must be **signed out** by a parent /guardian at the school office. If this is a planned early departure from school, please advise the child's teacher by email and fill out the Operoo form online.

**As the school gates are locked during the day, please enter the school through the school office in Teague Street.**

### SCHOOL DROP OFF AND PICK UP SAFETY

If you collect your children by car, please use caution in the vicinity of the school. Please be aware of the road safety and parking signs in the surrounding streets. Take particular notice of the No Standing signs in Muriel Street and Teague Street near the School Crossings. They are there for your children's safety.

**Cars are not allowed to drive into the schoolyard before or after school.**

## General Information

### BICYCLES

Children riding to school must wear helmets. Children are not to ride in the school grounds. Bikes are to be parked in the racks provided. All bikes must have a lock, as the school will not be responsible for stolen bikes.

### STAFF PROFESSIONAL LEARNING DAYS

We would normally have up to 4 pupil-free days per year. We aim to give four weeks prior notice of in-service dates, so that you can plan for child care if necessary. In-service days are important for staff to update teaching skills, formulate programs and review our curriculum.

### SICKNESS

The school will contact parents or emergency contacts if a child becomes ill or has an accident at school. It is our policy to send children home if they become sick at school. If a child appears to be ill before school, we suggest you keep him/her at home.

### FIRST AID

If a child requires first aid during recess or lunch, the teacher on duty will make an assessment, then if required send to the First Aid room for attention. It is important that the school office is notified of any changes to your contact details.

If your child requires medication during the day, a signed 'Medication Authority' form needs to be lodged at the office and your child will be supervised during medication distribution. All medications must be kept in the office.

### ANAPHYLAXIS AND ASTHMA POLICIES

Staff are trained in the area of anaphylaxis and asthma management. Policies for both of these areas are available on our website. Parents must provide the school with a copy of their child's management plan along with well labelled medication to be held in their child's classroom.

### COVID-19

We are responsive to COVID safe plan requirements as directed by the Melbourne Archdiocese Catholic Schools (MACS). We will communicate promptly with families as we are instructed of any changes.

### **INFECTIOUS DISEASES**

If a child contracts an infectious disease they must be excluded from school for the period designated by the Victorian Government School Exclusion Regulations. The regulations applying to the most commonly contracted diseases are outlined below.

**Gastro:** Exclude for 48 hours after the last bout of vomiting or diarrhoea.

**Chicken Pox:** Exclude until all blisters have dried.

**Measles:** Exclude for at least 4 days after onset of rash.

**Whooping Cough:** Exclude the child for 21 days after the onset of cough or until they have completed 5 days of a course of antibiotic treatment.

**Impetigo (School Sores):** Exclude until appropriate treatment has commenced. Exposed sores must be covered.

**Hand, Foot and Mouth:** Exclude until all blisters have dried.

**Mumps:** Exclude for 9 days or until swelling goes down.

**Conjunctivitis:** Exclude until discharge from eyes has ceased.

See the full list of exclusion periods for infectious diseases here: [Victorian Government School Exclusion Table](#)

### **HEAD LICE**

Head Lice is not a notifiable condition and head lice do not transmit any infectious diseases. Head lice are transmitted by having head to head contact with someone who has head lice: this happens frequently in families, schools and childcare centres.

Parents are encouraged to frequently check their children for head lice using inexpensive white hair conditioner on dry hair. This will help control head lice in your community. If head lice are detected at school, parents will be notified. Children can return to school after treatment has commenced.

[Victorian Government Head Lice Information](#)

### **SUNSMART POLICY**

The Sunsmart Policy dictates that wearing a hat outside is compulsory in 1<sup>st</sup> & 4<sup>th</sup> Term. If children do not have a hat they must remain in the shade of the covered areas of the school yard.

Summer Uniform is worn during Terms 1 & 4 and Winter Uniform is worn during Terms 2 & 3.

### **EMERGENCY PROCEDURES**

The school has an evacuation plan in case of emergencies. Sometimes parent helpers can be in charge of groups of children when an emergency siren or drill siren sounds. Helpers are asked to check the following:

- That their entire group is present
- That they join the main class group as soon as possible by a safe route
- Classes assemble at the two designated areas - Muriel or Teague Street.

Staff 2025		
Name	Position	Email
<b>Leadership</b>		
Peter Monaghan	Principal	pmonaghan@sjbniddrie.catholic.edu.au
Sommer Azzopardi	Deputy Principal, Child Safety Officer	sazzopardi@sjbniddrie.catholic.edu.au
Helen Lannin	Learning Diversity Leader & English as an Additional Language (EAL) Teacher	hlannin@sjbniddrie.catholic.edu.au
Connie Bof	Mental Health and Wellbeing Leader	cbof@sjbniddrie.catholic.edu.au
Ashley Marshall	Teaching and Learning (Semester 1)	amarshall@sjbniddrie.catholic.edu.au
Kahli Schroder	Teaching and Learning (Semester 2)	kschroder@sjbniddrie.catholic.edu.au
Sue Carey	Religious Education Leader	scarey@sjbniddrie.catholic.edu.au
Vanessa Josifovski	Literacy Leader (Semester 2)	vjosifovski@sjbniddrie.catholic.edu.au
Julia Serratore	Maths Leader	jserratore@sjbniddrie.catholic.edu.au
Natalie La Rosa	Digital Technologies Leader	nlarosa@sjbniddrie.catholic.edu.au
<b>Administration</b>		
Maree Kennedy	Administration & Finance Officer	mkennedy@sjbniddrie.catholic.edu.au sjbadmin@sjbniddrie.catholic.edu.au bursar@sjbniddrie.catholic.edu.au
Joanne Robertson	Administration Officer	jrobertson@sjbniddrie.catholic.edu.au sjbadmin@sjbniddrie.catholic.edu.au
Andrea Gleeson	Administration Officer	agleeson@sjbniddrie.catholic.edu.au sjbadmin@sjbniddrie.catholic.edu.au
<b>Grade Prep Teachers</b>		
Ashley Marshall	Classroom Teacher (Monday, Tuesday, Friday)	amarshall@sjbniddrie.catholic.edu.au
Stephanie Kavanagh	Classroom Teacher (Wednesday to Thursday)	skavanagh@sjbniddrie.catholic.edu.au
Belinda Anderson	Classroom Teacher (Monday to Wednesday)	banderson@sjbniddrie.catholic.edu.au
Meagan Coldwell	Classroom Teacher (Thursday to Friday)	mcoldwell@sjbniddrie.catholic.edu.au
<b>Grade One Teachers</b>		
Sarah Sullivan	Classroom Teacher	ssullivan@sjbniddrie.catholic.edu.au
Jess Nevill	Classroom Teacher	jnevill@sjbniddrie.catholic.edu.au
<b>Grade Two Teachers</b>		
Julieanne Galle	Classroom Teacher	ygalle@sjbniddrie.catholic.edu.au
Olivia Daquino	Classroom Teacher	odaquino@sjbniddrie.catholic.edu.au
<b>Grade Three Teachers</b>		

Sallyann Scicluna	Classroom Teacher	sscicluna@sjbniddrie.catholic.edu.au
Laura Doyle	Classroom Teacher	ldoyle@sjbniddrie.catholic.edu.au
<b>Grade Four Teachers</b>		
Tricia Spina	Classroom Teacher	tspina@sjbniddrie.catholic.edu.au
Natalie La Rosa	Classroom Teacher (Monday to Wednesday)	nlarosa@sjbniddrie.catholic.edu.au
Eliza Travis	Classroom Teacher (Thursday to Friday)	etravis@sjbniddrie.catholic.edu.au
Emma Davey	Classroom Teacher (Monday to Wednesday)	edavey@sjbniddrie.catholic.edu.au
Liz Bell	Classroom Teacher (Thursday to Friday)	lbell@sjbniddrie.catholic.edu.au
<b>Grade Five Teachers</b>		
Marc Guzzardi	Classroom Teacher (Monday to Thursday)	mguzzardi@sjbniddrie.catholic.edu.au
Michelle Stivala	Classroom Teacher (Friday)	mstivala@sjbniddrie.catholic.edu.au
Stewart Winchester	Classroom Teacher	swinchester@sjbniddrie.catholic.edu.au
Katie Sprankling	Classroom Teacher	ksprankling@sjbniddrie.catholic.edu.au
<b>Grade Six Teachers</b>		
Nicole Stillman	Classroom Teacher	nstillman@sjbniddrie.catholic.edu.au
Dylan Murray	Classroom Teacher	dmurray@sjbniddrie.catholic.edu.au
Nikolina Fortunato	Classroom Teacher (Monday, Tuesday, Thursday)	nfortunato@sjbniddrie.catholic.edu.au
Maartje Goderie	Classroom Teacher (Wednesday and Friday)	mgoderie@sjbniddrie.catholic.edu.au
<b>Learning Support Staff</b>		
Rose Fazio	Learning Support Staff	rfazio@sjbniddrie.catholic.edu.au
Simone Monteleone	Learning Support Staff	smonteleone@sjbniddrie.catholic.edu
Karen O'Shannassy	Learning Support Staff	koshannassy@sjbniddrie.catholic.edu.au
Amy Bugeja	Learning Support Staff	abugeja@sjbniddrie.catholic.edu.au
Melanie Phillips	Learning Support Staff	mphillips@sjbniddrie.catholic.edu.au
Lisa Douglas	Learning Support Staff	ldouglas@sjbniddrie.catholic.edu.au
Georgina Richardson	Learning Support Staff	grichardson@sjbniddrie.catholic.edu.au
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Gemma Wright	Learning Support Staff	gwright@sjbniddrie.catholic.edu.au
Danielle Zambara	Learning Support Staff	dzambara@sjbniddrie.catholic.edu.au

Teresa Fiorenza	Learning Support Staff	ffiorenza@sjbniddrie.catholic.edu.au
Lucinda Samac	Learning Support Staff	lsamac@sjbniddrie.catholic.edu.au
<b>Specialists &amp; Intervention</b>		
Karen Doody	Visual Arts	kdoody@sjbniddrie.catholic.edu.au
Sandra Fazio	Italian	sfazio@sjbniddrie.catholic.edu.au
Libby Jolley	Physical Education (Tuesday and Wednesday)	ljolley@sjbniddrie.catholic.edu.au
Maartje Goderie	Physical Education (Thursday)	mgoderie@sjbniddrie.catholic.edu.au
Annette Lizio	Performing Arts	alizio@sjbniddrie.catholic.edu.au
Tran Bernard	Science	tbernard@sjbniddrie.catholic.edu.au
Kate Cooney	Literacy Intervention	kcooney@sjbniddrie.catholic.edu.au

# PREP 2025

## Teachers

Welcome to Prep for 2025. The Prep teachers for 2025 are Belinda Anderson and Meagan Coldwell in PBM and Ashley Marshall and Steph Kavanagh in PAS. Simone Monteleone, Rose Fazio Georgina Richardson and Grace Diamandis will be working with the year level as Learning Support Staff. We are looking forward to working with you in partnership to make 2024 an engaging and fun-filled year.

## Classroom Supplies Needed

- The school will provide all books and stationery required for the year.
- It would be greatly appreciated if each child could supply a box of tissues and a packet of baby wipes.
- Labelled Headphones- children will need to take care and be responsible for their own headphones. Damages will not be the school's responsibility.

## Change of Clothes:

- We encourage a change of clothes (socks, underwear, shorts) to be placed in a plastic zip lock bag in the front pocket of your child's school bag.

## Labelling

- All student property must be clearly labelled, this includes uniform items, lunch boxes, school bags, library bags etc.
- Lost property items are housed in the corridor outside the office.

## Uniform & Personal Presentation

- Students are required to wear the correct school uniform at all times.
- If students are out of uniform they must provide a note to their teacher explaining why they are out of uniform and when they expect to be in the correct uniform again.
- Prep students are to wear their **sports uniform on Tuesday and Thursdays only**.
- On whole school sports days such as athletics and swimming carnivals students are required to wear their sports uniform, they may like to substitute their school t-shirt for a t-shirt the colour of their sporting house.
- Summer uniform is to be worn in terms 1 and Term 4. Winter uniform is to be worn terms 2 and Term 3. In the case of extreme weather suitable uniform may be worn. Any time the summer uniform is worn the children must wear their hat.
- Shoulder length hair must be tied back, ribbons or bows must be school colours (navy/sky blue or white)
- No nail polish or makeup is to be worn to school.
- Sleepers or studs only in ears, the only other acceptable jewellery must have a religious significance. Other jewellery or necklaces are banned.
- Sunscreen - available in the classroom, students can bring their own if preferred, it's the child's responsibility to apply the sunscreen.

## Lunch and Snacks

- We have a number of students in the school with allergies (anaphylaxis), we ask students to refrain from having nut related products at school (Prep - Year 2), we also ask students not to share food to minimise the risk of allergic reactions.
- Students are to bring a water bottle, brain food, recess snacks and lunch each day.
- Brain food snacks are to be either fruit or vegetables. Brain food breaks are quick breaks therefore food must be cut or peeled and in a separate container to the lunchbox.
- Students are encouraged to bring "nude food" (food without excess packaging) to reduce the amount of rubbish
- Prep students can purchase a school lunch order through the canteen on Tuesday (Canteen Price Lists are available on the school website). All students will be able to purchase icy poles, Moosies, chips and biscuits from the canteen during Tuesday and Friday lunchtimes.

## Birthday Treats and Invitations

- Due to allergies, we encourage non-food birthday treats as much as possible.
- Icy poles or lollies are acceptable treats.
- We ask families to be mindful of non-invited students when distributing birthday invitations.
- Invitations can be distributed by parents or through the communication folder. Please speak to your classroom teacher about an appropriate time to place these in the folders.

## Children's Toys and Electronic Devices

- Any toys brought from home must be clearly labelled.
- Expensive/precious toys or toys that evoke violent behaviour e.g toy guns are not permitted at school. The school will not take responsibility for lost or damaged items.
- Please be aware any toys brought to school are the responsibility of the child, therefore it is suggested that expensive or precious items not be brought to school.

- Please encourage children to keep their playtime toys in their bags.
- iPads/tablets or similar electronic devices are not permitted at school, unless requested by a teacher.
- Personal mobile phones must be handed into the office as soon as students arrive at school. Students can collect their phone at the end of the day.

### Home Learning

- Reading: 10 mins 5 times a week. Please record your child's reading in their reading diaries.

### Diaries/Communication Folders

Prep students are provided with a home reading diary and St John Bosco book bag for take home readers.

- Books and diaries must be kept in the student's book bag and will be required at school Monday, Wednesday and Fridays.
- Parents are asked to comment and sign their child's diary each week.
- Diaries will be checked and signed by the teacher on a weekly basis.

### Specialist Classes

Prep **BM** will attend specialist classes as follows:

Tuesday	Thursday
Visual Arts Performing Arts Italian	Science PE

Prep **AS** will attend specialist classes as follows:

Tuesday	Thursday
Science Visual Arts Performing Arts	Italian PE

### Library

- Students are required to bring a named library bag to school
- Each class will have a weekly library session.  
PAM- Thursday  
PBM- Monday
- Please return your child's library book to the white library return box (opposite the office) prior to this day. Please note, children are unable to borrow if they do not have a library bag or have overdue books.
- Students can borrow a maximum of two library books each week.

### Absence from School

- Parents/guardians are responsible for contacting the school on the day or earlier of an expected absence to inform staff and to provide an explanation for their child's absence. This must be done prior to the commencement of the school day. Please fill in the SELF SERVICE Absentee Form on the Operoo app or website.
- Students arriving late or being collected early from school must be signed in or out on the iPad at the front office.
- In Prep we encourage parents (where possible) not to plan extended holidays throughout the term as this can greatly impact on your child's learning.

### Buddies

- All Prep students are allocated a Grade 6 Buddy.
- Throughout the year the Preps will work with their buddies on a variety of tasks.
- Please do not buy any gifts for your buddy, the students will have opportunities to make cards and gifts at school.
- Prep/ Grade 6 Buddy night occurs early in Term 1 for families to enjoy a picnic atmosphere and get to know each other (BYO food, drinks and seating etc).

### Sports Colours

- Students will participate in sport days throughout the year such as Athletics and Swimming Carnivals. Children are encouraged to wear their sport uniform or a house colour top on these days.
- Please note that your child will remain in the same sport colour from Prep to Year 6.
- These colours will be allocated to your child at the beginning of the school year and will be communicated to you through the home reader diary.



### **Termly Overviews**

- At the beginning of each Term, an overview will be sent out to outline each learning area, set dates and reminders.

### **Start of the Year assessment dates**

Literacy and Numeracy assessments will be conducted at the start of the year. Preps do not attend school on Wednesdays for the month of February.

### **Medical**

If your child suffers a medical condition (asthma, anaphylaxis etc.) you will need to provide the following on the first day of school:

For the classroom:

- Your child's current Medical Action Plan (with photo),
- All medication listed on the plan with your child's name and expiry date clearly labelled

For the office:

- An additional copy of your child's Medical Action plan.

During the school year if your child requires medication while at school please visit the office to complete a medication authorisation form which gives permission for office staff to administer the medication.

### **Contact Details:**

Belinda Anderson: [banderson@sjbniddrie.catholic.edu.au](mailto:banderson@sjbniddrie.catholic.edu.au)

Meagan Coldwell: [mcoldwell@sjbniddrie.catholic.edu.au](mailto:mcoldwell@sjbniddrie.catholic.edu.au)

Ashley Marshall: [amarshall@sjbniddrie.catholic.edu.au](mailto:amarshall@sjbniddrie.catholic.edu.au)

Steph Kavanagh: [skavanagh@sjbniddrie.catholic.edu.au](mailto:skavanagh@sjbniddrie.catholic.edu.au)

# Year 1 2025

## Teachers

Welcome to Year 1 for 2025! The Year 1 teachers are Jess Nevill in 1JN and Sarah Sullivan in 1SS. Teresa Fiorenza and Lucinda Samac will be working with the year level as Learning Support Staff. We look forward to working with you in partnership to make 2024 an engaging and fun-filled year!

## Classroom Supplies Needed

- The school will provide all books and stationery required for the year.
- It would be greatly appreciated if each student could supply two boxes of tissues, 1 packet of disinfectant wipes and one packet of baby wipes for the year.
- Labelled Headphones - children will need to take care and be responsible for their own headphones. Damages will not be the school's responsibility.

## Change of Clothes

- A spare pair of underwear for the children in their school bag.

## Labelling

- All student property must be clearly labelled, including uniform items, lunch boxes, school bags, library bags etc.
- Lost property items are housed in the corridor outside the office.

## Uniform & Personal Presentation

- Students are required to wear the correct school uniform at all times.
- If students are out of uniform, parents are to email the classroom teacher explaining why they are out of uniform and when they expect to be in the correct uniform again.
- Year 1 students are to wear their **sports uniform on Tuesdays and Thursdays only**.
- On whole school sports days such as athletics and swimming carnivals, students are required to wear their sports uniforms. They may like to substitute their school t-shirt for a t-shirt of the colour of their sporting house.
- Summer uniform is to be worn in Terms 1 and 4. Winter uniform is to be worn in Terms 2 and 3. In the case of extreme weather, suitable uniforms may be worn. Any time the summer uniform is worn the children must wear their hat.
- Sunscreen is available in the classroom. Students can bring their own if preferred. It's the child's responsibility to apply the sunscreen.
- Shoulder length hair must be tied back. Ribbons or bows must be school colours (navy/sky blue or white)
- No nail polish or makeup is to be worn to school.
- Sleepers or studs only in ears. The only other acceptable jewellery must have a religious significance. Other jewellery or necklaces are banned.

## Lunch and Snacks

- We have a number of students in the school with allergies (anaphylaxis), therefore we ask students to refrain from having nut related products at school (Prep - Year 2). We also ask students not to share food to minimise the risk of allergic reactions.
- Students are to bring a water bottle, brain food, recess snacks and lunch each day.
- Brain food is to be either fruit or vegetables. Brain food breaks are quick five minute breaks, therefore food must be cut or peeled. Please put these in a separate container to their lunchbox. Children are to bring their brain food into the classroom at the beginning of the school day.
- Students are encouraged to bring "nude food" (food without excess packaging) to reduce the amount of rubbish.
- Year 1 students can purchase a school lunch order through the canteen on Tuesdays (Canteen Price Lists are available on the school website or from the noticeboard at the front entrance).
- All students will be able to purchase icy poles, Moosies, chips and biscuits from the canteen during Tuesday and Friday lunchtimes.

## Birthday Treats and Invitations

- Due to allergies, we encourage non-food birthday treats as much as possible.
- Lollipops or lollies are acceptable treats and must be individually wrapped.
- We ask families to be mindful of non-invited students when distributing birthday invitations.

## Children's Toys and Electronic Devices

- Children's toys, play items or electronic devices should not be brought to school unless organised prior with the classroom teacher. Sports balls are ok but must be clearly labelled.

## Home Learning

- Reading: 10 mins 5 times a week

- Maths: 10 mins 5 times a week (optional)

### Reading Diaries/Communication Folders

Year 1 students are provided with a Home Reading Diary and Reading Folder.

- Diaries must be kept in the students' reading folders, as they are required at school each day.
- Parents are asked to comment and sign their child's diary each day.
- Diaries will be checked and signed by the teacher on a weekly basis.
- Diaries must be looked after as they will be used for the remainder of the year.

### Specialist Classes

1JN will attend specialist classes as follows:

Tuesday	Wednesday	Thursday
Science	Visual Arts	Performing Arts Italian PE

1SS will attend specialist classes as follows:

Tuesday	Wednesday	Thursday
Visual Arts	Performing Arts	Italian PE Science

### Library

- Each class will have a weekly library session, library days will be communicated at the beginning of 2025
- Students can borrow a maximum of two library books.
- All students are required to have a library bag in order to borrow books.
- Library books can be returned to the library return box (located in the corridor outside the office) prior to their library day.

### Absence from School

- It is required of parents/guardians to notify their child's classroom teacher explaining their child's absence from school. This can be completed on Operoo prior to an expected absence or before 8.50am on the day of the absence.
- Students arriving late or being collected early from school must be signed in or out on the iPad at the front office.

### Medical

If your child suffers a medical condition (asthma, anaphylaxis etc.) you will need to provide the following on the first day of school:

For the classroom:

- Your child's current Medical Action Plan (with photo),
- All medication listed on the plan with your child's name and expiry date clearly labelled

For the office:

- An additional copy of your child's Medical Action plan. During the school year if your child requires medication while at school please visit the office to complete a medication authorisation form which gives permission for office staff to administer the medication.

### Sports Colours

- Students will participate in sport days throughout the year such as Athletics and Swimming Carnivals.
- Please note that your child will remain in the same sport colour from Prep to Year 6.

### Termly Overviews

- At the beginning of each Term, an overview will be sent out to outline each learning area, set dates and reminders.

### Contact Details

Jess Nevill: [jneville@sjbnciddrie.catholic.edu.au](mailto:jneville@sjbnciddrie.catholic.edu.au)

Sarah Sullivan: [ssullivan@sjbnciddrie.catholic.edu.au](mailto:ssullivan@sjbnciddrie.catholic.edu.au)

# Year 2 2025

## Teachers

Welcome to Year 2 for 2025. The Year 2 teachers for 2025 are Julieanne Galle in 2JG and Olivia Daquino in 2OD. Karen O'Shannassy, Amy Bugeja and Sharon Wright will be working with the year level as Learning Support Staff. We are looking forward to working with you in partnership to make 2024 an engaging and fun-filled year.

## Classroom Supplies Needed

- The school will provide all books and stationery required for the year.
- It would be greatly appreciated if each student could supply two boxes of tissues and two packets of baby wipes.
- Labelled Headphones- children will need to take care and be responsible for their own headphones. Damages will not be the school's responsibility. (No airpods or wireless headphones)

## Labelling

- All student property must be **clearly labelled**, this includes uniform items, lunch boxes, school bags, library bags etc...
- Lost property items are housed in the corridor outside the office.

## Uniform & Personal Presentation

- Students are required to wear the correct school uniform at all times.
- If students are out of uniform they must provide a note to their teacher explaining why they are out of uniform and when they expect to be in the correct uniform again.
- Year 2 students are to wear their **sports uniform on Wednesday and Thursday only**
- On whole school sports days such as athletics and swimming carnivals students are required to wear their sports uniforms, they may like to substitute their school t-shirt for a t-shirt the colour of their sporting house
- Students may also wear their sports uniforms on excursions
- Summer uniform is to be worn in terms 1 and 4. Winter uniform is to be worn in terms 2 and 3. In the case of extreme weather suitable uniforms may be worn. Any time the summer uniform is worn children must wear their hat
- Sunscreen is available in the classroom, students can bring their own if preferred, it's the child's responsibility to apply the sunscreen
- Shoulder length hair must be tied back, ribbons or bows must be school colours (navy/sky blue or white)
- No nail polish or makeup is to be worn to school
- Sleepers or studs only in ears, the only other acceptable jewellery must have a religious significance. Other jewellery or necklaces are banned

## Lunch and Snacks

- We are not a nut free school, however, we have a number of students in the school with allergies (anaphylaxis), we ask parents not to pack nut related products from Prep - Year 2, we also ask students not to share food to minimise the risk of allergic reactions.
- Students are to bring a water bottle with water, brain food, recess snacks and lunch each day
- Brain food snacks are to be either fruit or vegetables. Brain food breaks are quick breaks therefore food must be cut or peeled and only a small portion
- Students are encouraged to bring "nude food" (food without excess packaging) to reduce the amount of rubbish
- Year 2 students can purchase a school lunch order through the canteen on Tuesdays (Canteen Price Lists are available on the school website or from the noticeboard at the front entrance). All students will be able to purchase icy poles, Moosies, chips and biscuits from the canteen during Tuesday lunchtimes

## Birthday Treats and Invitations

Due to allergies, we encourage non-food birthday treats as much as possible.

- Lollipops or lollies are acceptable treats
- We ask families to be mindful of non-invited students when distributing birthday invitations, and this be done in private

## Children's Toys and Electronic Devices

Students are encouraged **not to bring toys to school**

- Any toys brought from home must be clearly labelled and left in school bags for only snack and lunch time
- Expensive/precious toys or toys that evoke violent behaviour e.g toy guns are not permitted at school. The school will not take responsibility for lost or damaged items
- iPads/tablets or similar electronic devices are not permitted at school, unless requested by a teacher

## Home Learning

- Reading: x 4 per week 10 mins
- Spelling: x4 per week 5 mins
- Numeracy: x4 per week 10 mins

## Communication Folders and Readers

- Reading pencil cases must be kept in the students' school bags as they are required at school each day
- Students will be putting important notes in their Communication folders, please make sure you check your child's folder.

## Specialist Classes

Students will need to wear their sports uniform on the following days.

2JG will attend specialist classes as follows:

Wednesday	Thursday
Performing Arts Italian Visual Arts	PE Science

2OD will attend specialist classes as follows:

Wednesday	Thursday
Performing arts Science Visual Arts	Italian PE

## Library

- Each class will have a weekly library session and your child's teacher will notify you of the days for your class
- Students can borrow a maximum of two library books
- All students are required to have a library bag in order to borrow books
- Library books can be returned to the library return box (located in the corridor outside the office) prior to their library day

## Medical

If your child suffers a medical condition (asthma, anaphylaxis etc.) you will need to provide the following on the first day of school:

For the classroom:

- Your child's current Medical Action Plan (with photo)
- All medication listed on the plan with your child's name and expiry date clearly labelled

For the office:

- An additional copy of your child's Medical Action plan

During the school year if your child requires medication while at school, please visit the office to complete a medication authorisation form which gives permission for office staff to administer the medication

## Absence from School

- It is required of parents/guardians to provide the school with notification explaining their child's absence from school. This can be on Operoo on or before 9am on the day of the absence
- Students arriving late or being collected early from school must be signed in or out on the iPad at the front office

## Sports Colours

- Students will participate in sport days throughout the year such as Athletics and Swimming Carnivals
- Please note that your child will remain in the same sport colour from Prep to Year 6

## Termly Overviews

- At the beginning of each Term, an overview will be sent out to outline each learning area, set dates and reminders

## Contact Details

Julieanne Galle: [jgalle@sjbniddrie.catholic.edu.au](mailto:jgalle@sjbniddrie.catholic.edu.au)

Olivia Daquino: [odaquino@sjbniddrie.catholic.edu.au](mailto:odaquino@sjbniddrie.catholic.edu.au)

# Year 3 2025

## Teachers

Welcome to Year 3 for 2025. The Year 3 teachers for 2025 are Laura Doyle in 3LD and Sallyann Scicluna in 3SS. Melanie Phillips and Lisa Douglas will be working with the year level as Learning Support Staff. We look forward to working with you in partnership to make 2025 an engaging and fun-filled year.

## Classroom Supplies Needed

- The school will provide all books and stationery required for the year. Pencil cases will also be provided.
- It would be greatly appreciated if each student could supply two boxes of tissues and 1 packet of disinfectant wipes for the year.
- Labelled Headphones- please send your child to school with a set of headphones. Children will need to take care and be responsible for their own headphones. Damages will not be the school's responsibility.

## Labelling

- All student property must be clearly labelled, this includes uniform items, lunch boxes, school bags, library bags etc.
- Lost property items are housed in the corridor outside the office.

## Uniform & Personal Presentation

- Students are required to wear the correct school uniform at all times.
- If students are out of uniform they must provide a note to their teacher explaining why they are out of uniform and when they expect to be in the correct uniform again.
- Year 3 students are to wear their **sports uniform on Tuesday and Wednesday only**.
- On whole school sports days such as athletics and swimming carnivals, students are required to wear their sports uniforms, they may like to substitute their school t-shirt for a t-shirt the colour of their sporting house.
- Summer uniform is to be worn terms 1 and 4, Winter uniform is to be worn terms 2 and 3. In the case of extreme weather suitable uniforms may be worn. Any time the summer uniform is worn the children must wear their hat.
- Shoulder length hair must be tied back, ribbons or bows must be school colours (navy/sky blue or white).
- No nail polish or makeup is to be worn to school.
- Sleepers or studs only in ears, the only other acceptable jewellery must have a religious significance. Other jewellery or necklaces are banned.
- Sunscreen is available in the classroom, students can bring their own if preferred, it is the child's responsibility to apply the sunscreen.

## Lunch and Snacks

- We have a number of students in the school with allergies (anaphylaxis), we ask students to refrain from having nut related products at school (Prep - Year 2), we also ask students not to share food to minimise the risk of allergic reactions.
- Students are to bring a water bottle, brain food, recess snacks and lunch each day
- Brain food snacks are to be either fruit or vegetables. Brain food breaks are quick breaks therefore the children only need one piece of fruit or vegetable, which must be cut or peeled.
- Students are encouraged to bring "nude food" (food without excess packaging) to reduce the amount of rubbish.
- Year 3 students can purchase a school lunch order through the canteen on Fridays (Canteen Price Lists are available on the school website or from the noticeboard at the front entrance). All students will be able to purchase icy poles, Moosies, chips and biscuits from the canteen during Tuesday and Friday lunchtimes.

## Birthday Treats and Invitations

- Due to allergies, we encourage non-food birthday treats as much as possible.
- Lollipops or lollies are acceptable treats, however they will be sent home and not consumed on school premises.
- We ask families to be mindful of non-invited students when distributing birthday invitations.

## Children's Toys & Electronic Devices

- Expensive/precious toys or toys that evoke violent behaviour e.g toy guns are not permitted at school. The school will not take responsibility for lost or damaged items.
- iPads/tablets or similar electronic devices are not permitted at school, unless requested by a teacher.
- Personal mobile phones must be handed into the office as soon as students arrive at school, students can collect their phone at the end of the day.

## Homework

- Reading: 20 mins 5 times a week
- Maths: 10 mins 4 times a week
- Work on 'Smart Spelling' words and spelling activities: 3 times a week 5 mins

## Specialists

**3SS** will attend specialist classes as follows:

Tuesday	Wednesday
Science Visual Art Performing Arts	PE LOTE

**3LD** will attend specialist classes as follows:

Tuesday	Wednesday
Visual Art Performing Arts LOTE	Science PE

#### Library

- Each class will have a weekly library session and your child's teacher will notify you of the days for your class.
- Students can borrow a maximum of two library books.
- All students are required to have a library bag in order to borrow books.
- Library books can be returned to the library return box (located in the corridor outside the office) prior to their library day.

#### Absence from School

- It is required of parents/guardians to notify their child's classroom teacher explaining their child's absence from school. This can be completed on Operoo prior to an expected absence or before 8.50am on the day of the absence.
- Students arriving late or being collected early from school must be signed in or out on the iPad at the front office.

#### Medical

If your child suffers a medical condition (asthma, anaphylaxis etc,) you will need to provide the following on the first day of school:

For the classroom:

- Your child's current Medical Action Plan (with photo),
- All medication listed on the plan with your child's name and expiry date clearly labelled

For the office:

- An additional copy of your child's Medical Action plan.

During the school year if your child requires medication while at school, please visit the office to complete a medication authorisation form which gives permission for office staff to administer the medication.

#### Sports Colours

- Students will participate in sport days throughout the year such as Athletics and Swimming Carnivals.
- Please note that your child will remain in the same sport colour from Prep to Year 6.

#### Termly Overviews

- At the beginning of each Term, an overview will be sent out to outline each learning area, set dates and reminders.

#### Sacramental Program

##### Reconciliation: Year 3

- Sacramental Family Evening Meeting: Tuesday 9th September 7pm
- Sacrament Date: Wednesday 29th October

This sacrament occurs during school hours and parents are more than welcome to attend.

#### NAPLAN

- Students will participate in NAPLAN testing for Reading, Writing, Grammar and Punctuation, Spelling and Numeracy during the month of March.

#### Camp

- The Year 3 students will be attending Urban Camp in Parkville. This overnight camp based in Melbourne provides first time

campers a wonderful experience in camp life. We will update you ASAP with camp dates.

**Contact Details:**

Laura Doyle: [ldoyle@sjbniddrie.catholic.edu.au](mailto:ldoyle@sjbniddrie.catholic.edu.au)

Sallyann Scicluna: [sscicluna@sjbniddrie.catholic.edu.au](mailto:sscicluna@sjbniddrie.catholic.edu.au)



# Year 4 2025

## Teachers:

Welcome to Year 4 for 2025. The Year 5 teachers for 2025 are Tricia Spina in 4TS, Natalie La Rosa & Eliza Travis in 4NE and Emma Davey & Liz Bell in 4EL. Grace Diamandis and Danielle Zambara will be working with the year level as Learning Support Staff. We look forward to working with you in partnership to make 2025 an engaging and fun-filled year.

## Classroom Supplies Needed

- The school will provide all books and stationery required for the year.

## Students will need to provide:

- A small pencil case with textas (it can include other personal stationery).
- Two boxes of tissues and two packet of wipes.
- Labelled Headphones- children will need to take care and be responsible for their own headphones. Damages will not be the school's responsibility.

## Labelling

- All student property must be clearly labelled, this includes uniform items, lunch boxes, school bags, library bags etc.
- Lost property items are housed in the corridor outside the office.

## Uniform & Personal Presentation

- Students are required to wear the correct school uniform at all times.
- If students are out of uniform they must provide a note to their teacher explaining why they are out of uniform and when they expect to be in the correct uniform again.
- Year 4 students are to wear their **sports uniform on Tuesdays and Thursdays only**.
- On whole school sports days such as athletics and swimming carnivals students are required to wear their sports uniforms, they may like to substitute their school t-shirt for a t-shirt the colour of their sporting house.
- Summer uniform is to be worn in terms 1 and 4. Winter uniform is to be worn in terms 2 and 3. In the case of extreme weather suitable uniforms may be worn. Any time the summer uniform is worn the children must wear their hat.
- Shoulder length hair must be tied back, ribbons or bows must be school colours (navy/sky blue or white).
- No nail polish or makeup is to be worn to school.
- Sleepers or studs only in ears, the only other acceptable jewellery must have a religious significance. Other jewellery or necklaces are banned.
- Sunscreen is available in the classroom, students can bring their own if preferred, it's the child's responsibility to apply the sunscreen.

## Lunch and Snacks

- We have a number of students in the school with allergies (anaphylaxis), we ask students to refrain from having nut related products at school (prep - Year 2), we also ask students not to share food to minimise the risk of allergic reactions.
- Students are to bring a water bottle, brain food, recess snacks and lunch each day.
- Brain food snacks are to be either fruit or vegetables. Brain food breaks are quick breaks therefore food must be cut or peeled.
- Students are encouraged to bring "nude food" (food without excess packaging) to reduce the amount of rubbish.
- Year 4 students can purchase a school lunch order through the canteen on Fridays (Canteen Price Lists are available on the school website or from the noticeboard at the front entrance). All students will be able to purchase icy poles, Moosies, chips and biscuits from the canteen during Tuesday and Friday lunchtimes.

## Birthday Treats and Invitations

- Due to allergies, we encourage **non-food birthday treats** as much as possible.
- Ensure birthday invitations are handed out at an appropriate time i.e. before school, recess or after school.

## Children's Toys and Electronic Devices

- Any toys brought from home must be clearly labelled
- Expensive/precious toys or toys that evoke violent behaviour e.g toy guns are not permitted at school. The school will not take responsibility for lost or damaged items.
- iPads/tablets or similar electronic devices are not permitted at school, unless requested by a teacher.
- Personal mobile phones must be handed into the office as soon as students arrive at school, students can collect their phone at the end of the day.
- Smartwatches can only be worn if they are in School mode.

## Home Learning

- Reading: x4 per week 15-20 mins - Personal book from home or a Take home book (given by the teacher)

- Spelling : x3 per week 10 mins - L.S.C.W.C plus 3 spelling activities per week
  - Numeracy: x4 per week 10 mins - Activity Grid on class learning intention
- All homework must be completed in their homework books and parents will need to sign off each week.

### Specialist Classes

4NE will attend specialist classes as follows:

Tuesday	Thursday
Performing Arts Italian PE	Science Visual Arts

4TS will attend specialist classes as follows:

Tuesday	Thursday
PE Science Visual Arts	Performing Arts LOTE

4EL will attend specialist classes as follows:

Tuesday	Thursday
Italian PE Science	Visual Arts Performing Arts

### Library

- In Term 1 each class will have a fortnightly library session and your child's teacher will notify you of the days for your class. Terms 2-4 will be on a needs basis.
- Students can borrow a maximum of two library books.
- All students are required to have a library bag in order to borrow books.
- Library books can be returned to the library return box (located in the corridor outside the office) prior to their library day.

### Absence from School

- Make contact with parents/guardians, as soon as is practical, on the 'same day' of an unexplained absence.
- Make all 'reasonable attempts' to identify the whereabouts and safety of all students who are absent.
- Request that parents/guardians provide a written explanation for all absences.

Parents/guardians are responsible for contacting the school on the day or earlier of an expected absence to inform staff and to provide an explanation for their child's absence. This must be done prior to the commencement of the school day.

Please fill in the **SELF SERVICE Absentee Form on Operoo**.

### Medical

If your child suffers a medical condition (asthma, anaphylaxis etc.) you will need to provide the following on the first day of school:

For the classroom:

- Your child's current Medical Action Plan (with photo),
- All medication listed on the plan with your child's name and expiry date clearly labelled.

For the office:

- An additional copy of your child's Medical Action plan.

During the school year if your child requires medication while at school, please visit the office to complete a medication authorisation form which gives permission for office staff to administer the medication.

### Sacrament of First Eucharist:

Eucharist Parent/child evening: Tuesday 25th March 2025

Student Reflection Day: Friday 2nd May

Enrolment Mass: Saturday 29th March  
Sacrament dates: Saturday 17th May  
Certificate Mass: Saturday 30th May  
Dress: Girls-white dress, Boys- white shirt, school tie, grey trousers, black shoes

### **Sports Colours**

- Students will participate in sport days throughout the year such as Athletics and Swimming Carnivals.
- Please note that your child will remain in the same sport colour from Prep to Year 6.

### **Termly Overviews**

- At the beginning of each Term, an overview will be sent out to outline each learning area, set dates and reminders.

### **Camp**

Term 1, Week 7 - Tuesday 11th & 12th March- Camp Angahook at Aireys Inlet

### **Contact Details**

Tricia Spina: [tspina@sibniddrie.catholic.edu.au](mailto:tspina@sibniddrie.catholic.edu.au)  
Natalie La Rosa: [nlarosa@sibniddrie.catholic.edu.au](mailto:nlarosa@sibniddrie.catholic.edu.au)  
Eliza Travis: [etravis@sibniddrie.catholic.edu.au](mailto:etravis@sibniddrie.catholic.edu.au)  
Emma Davey: [edavey@sibniddrie.catholic.edu.au](mailto:edavey@sibniddrie.catholic.edu.au)  
Liz Bell: [lbell@sibniddrie.catholic.edu.au](mailto:lbell@sibniddrie.catholic.edu.au)

# Year 5 2025

## Teachers

Welcome to Year 5 for 2025. The Year 5 teachers for 2025 are Marc Guzzardi (Monday - Thursday) and Michelle Stivala in 5MG, Stewart Winchester in 5SW and Katie Sprankling in 5KS. Taylah Nesci, Melissa Barnard and Catherine Farrant will be working with the year level as Learning Support Staff. We are looking forward to working with you in partnership to make 2025 an engaging and fun-filled year.

## Classroom Supplies Needed

- The school will provide all books and stationery required for the year. However, this excludes pencil cases so children will need to provide their own. Students are welcome to bring their own stationery for personal use if they prefer.
- It would be greatly appreciated if each student could supply two boxes of tissues for the year and two packs of wet wipes.
- Labelled Headphones- children will need to take care and be responsible for their own headphones. Damages will not be the school's responsibility. No wireless headphones or airpods.

## Labelling

- All student property must be clearly labelled, this includes uniform items, lunch boxes, school bags, library bags etc
- Lost property items are housed in the corridor outside the office.

## Uniform & Personal Presentation

- Students are required to wear the correct school uniform at all times.
- If students are out of uniform they must provide a note/email to their teacher explaining why they are out of uniform and when they expect to be in the correct uniform again.
- Year 5 students are to wear their **sports uniform on Wednesday and Thursdays only**.
- On whole school sports days such as athletics and swimming carnivals students are required to wear their sports uniform. They may like to substitute their school t-shirt for a t-shirt the colour of their sporting house.
- Summer uniform is to be worn in terms 1 and 4. Winter uniform is to be worn in terms 2 and 3. In the case of extreme weather, suitable uniforms may be worn. Any time the summer uniform is worn children must wear their hat.
- Shoulder length hair must be tied back, ribbons or bows must be school colours (navy/sky blue or white)
- No nail polish or makeup is to be worn to school.
- Sleepers or studs only in ears, the only other acceptable jewellery must have a religious significance. Other jewellery or necklaces are not permitted.
- Sunscreen is available in the classroom but students can bring their own if preferred. It is the child's responsibility to apply sunscreen.

## Lunch and Snacks

- We have a number of students in the school with allergies (anaphylaxis), so we ask you to keep this in mind when packing food for school. Students must not share food to minimise the risk of allergic reactions.
- Students are to bring a water bottle, brain food, recess snacks and lunch each day.
- Brain food snacks are to be either fruit or vegetables. Brain food breaks are quick breaks therefore food must be cut or peeled.
- Students are encouraged to bring "nude food" (food without excess packaging) to reduce the amount of rubbish.
- Year 5 students can purchase a school lunch order through the canteen on Fridays (Canteen Price Lists are available on the school website or from the noticeboard at the front entrance). All students will be able to purchase icy poles, Moosies, chips and biscuits from the canteen during Tuesday and Friday lunchtimes.

## Birthday Treats and Invitations

- Due to allergies, we encourage **non-food birthday treats** as much as possible.
- We ask families to be mindful of non-invited students when distributing birthday invitations.

## Children's Toys and Electronic Devices

- Any toys brought from home must be clearly labelled.
- Expensive/precious toys or those that may evoke violent behaviour e.g toy guns are not permitted at school. The school will not take responsibility for lost or damaged items.
- iPads/tablets or similar electronic devices are not permitted at school, unless requested by a teacher
- Personal mobile phones must be handed into the office as soon as students arrive at school, students can collect their phone at the end of the day.

## Home Learning

- Reading: 20 mins, 4 times a week

- Maths: 10 mins, 4 times a week
- Practise SMART spelling words: 5 mins, 4 times a week

### Specialist Classes

5SW will attend specialist classes as follows:

Wednesday	Thursday
PE Science Visual Arts	Performing Arts Italian

5KS will attend specialist classes as follows:

Wednesday	Thursday
Performing Arts Italian PE	Science Visual Arts

5MG will attend specialist classes as follows:

Wednesday	Thursday
Italian PE Science	Visual Arts Performing Arts

### Library

We strongly encourage children to borrow books from the school library. We are also happy for them to bring books from home for use in class.

- Each class will have a weekly library session and your child's teacher will notify you of the days for your class.
- Students can borrow a maximum of two library books.
- All students are required to have a library bag in order to borrow books.
- Library books can be returned to the library return box (located in the corridor outside the office) prior to their library day.

### Absence from School

- It is required of parents/guardians to provide the school with a notification explaining their child's absence from school. This is to be done via the Operoo app.
- Students arriving late or being collected early from school must be signed in or out on the iPad at the front office.

### Medical

If your child suffers a medical condition (asthma, anaphylaxis etc.) you will need to provide the following on the first day of school:

For the classroom:

- Your child's current Medical Action Plan (with photo),
- All medication listed on the plan with your child's name and expiry date clearly labelled.

For the office:

- An additional copy of your child's Medical Action plan.

During the school year if your child requires medication while at school, please visit the office to complete a medication authorisation form which gives permission for office staff to administer the medication.

### Sports Colours

- Students will participate in sport days throughout the year such as Athletics and Swimming Carnivals.
- Please note that your child will remain in the same sport colour from Prep to Year 6.

### Termly Overviews

- At the beginning of each term, an overview will be sent out to outline each learning area, set dates and reminders.

### NAPLAN

- Students will participate in NAPLAN testing for Reading, Writing, Grammar and Punctuation, Spelling and Numeracy

during the month of March.

**Camp**

Year 5/6 Camp is on Monday 3rd - Wednesday 5th. This camp is held at Phillip Island Adventure Resort. It is a 3 day camp and all students are expected to attend. The camp provides a variety of activities, many of which focus on team building and the development of socialisation skills. At this stage of the year, both will help to lay a foundation for a wonderful year in your child's class.

**Contact Details**

Marc Guzzardi - [mguzzardi@sjbniddrie.catholic.edu.au](mailto:mguzzardi@sjbniddrie.catholic.edu.au)

Michelle Stivala - [mstivala@sjbniddrie.catholic.edu](mailto:mstivala@sjbniddrie.catholic.edu)

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Katie Sprankling - [ksprankling@sjbniddrie.catholic.edu.au](mailto:ksprankling@sjbniddrie.catholic.edu.au)

Taylah Nesci- [tnesci@sjbniddrie.catholic.edu.au](mailto:tnesci@sjbniddrie.catholic.edu.au)

Melissa Barnard- [mbarnard@sjbniddrie.catholic.edu.au](mailto:mbarnard@sjbniddrie.catholic.edu.au)

Catherine Farrant- [cfarrant@sjbniddrie.catholic.edu.au](mailto:cfarrant@sjbniddrie.catholic.edu.au)

# Year 6 2025

## Teachers

Welcome to Year 6 for 2025. The Year 6 teachers are Dylan Murray in 6DM, Nicole Stillman in 6NS and Nikolina Fortunatio & Maartje Goderie in 6NM. Gemma Wright and Georgina Richardson are working with the year level as Learning Support Staff. We look forward to working with students and their families to make 2024 an engaging and rewarding year!

## Classroom Supplies Needed

- The school will provide all the books required for the year.
- Basic stationery will be supplied for all students.
- Students need to bring their own small pencil case and are welcome to bring in additional personal stationery such as pencils, textas or crayons.
- It would be greatly appreciated if each student could supply two boxes of tissues and two packets of wipes for the year.
- Labelled Wired Headphones- **NO wireless headphones or airpods**. Children will need to take care and be responsible for their own headphones. Damages will not be the school's responsibility. Small compact headphones would be ideal.

## Labelling

- All student property must be clearly labelled, this includes uniform items, lunch boxes, school bags, library bags etc.
- Lost property items are housed in the corridor outside the office.

## Uniform & Personal Presentation

- Students are required to wear the correct school uniform at all times.
- If students are out of uniform they must provide a note to their teacher explaining why they are out of uniform and when they expect to be in the correct uniform again.
- Term 1 and 2: All grade 6 classes will wear PE uniform on Tuesdays and Fridays. Parents will be notified about terms 3 and 4 at a later date.
- Year 6 windcheaters are ordered in Term 1 and may be worn with the sports uniform.
- On whole school sports days, such as, athletics and swimming carnivals, students are required to wear their sports uniform. They may substitute their school t-shirt for a t-shirt the colour of their sporting house.
- Summer uniform is to be worn Terms 1 and 4. Winter uniform is to be worn Terms 2 and 3. In the case of extreme weather suitable uniforms may be worn. Any time the summer uniform is worn children must wear their school hat.
- Shoulder length hair must be tied back. Ribbons or bows must be school colours (navy/sky blue or white).
- No nail polish, false nails or makeup is to be worn to school at any time.
- Sleepers or studs only in ears, the only other acceptable jewellery must have a religious significance. Other jewellery or necklaces are banned.
- Sunscreen is available in the classroom. Students can bring their own if preferred - it's the child's responsibility to apply the sunscreen.

## Lunch and Snacks

- We have a number of students in the school with allergies (anaphylaxis), we ask students not to share food to minimise the risk of allergic reactions.
- Students are to bring a water bottle, brain food, recess snacks and lunch each day
- Brain food snacks are to be either fruit or vegetables. Brain food breaks are quick breaks therefore food must be cut or peeled (an apple or banana are ideal).
- Students are encouraged to bring "nude food" (food without excess packaging) to reduce the amount of rubbish.
- Year 6 students can purchase a school lunch order through the canteen on Fridays (Canteen Price Lists are available on the school website or from the noticeboard at the front entrance). All students will be able to purchase icy poles, Moosies, chips and biscuits from the canteen during Tuesday and Friday lunchtimes.

## Electronic Devices

- If students bring mobile phones to school they **must** be checked in at the office before the start of the day and collected at the end of the day. Teachers take no responsibility for damage or loss of devices. We do not promote the use of social media in Year 6.

## Home Learning

- Reading: 20-30 mins, 5 times a week
- Maths: 10 mins, 5 times a week
- Smart spelling activities: 5 mins, 3 times a week
- Home learning tasks are goal based and relevant to units of work in the classroom. It is the student's responsibility to submit their homework on the day required by the teacher. On occasions students may be required to complete unfinished class work at home. There will be consequences for incomplete homework.

### Specialist Classes

6DM will attend specialist classes as follows:

Tuesday	Wednesday
Italian PE Science	Performing Arts Visual Arts

6NS will attend specialist classes as follows:

Tuesday	Wednesday
PE Science Visual Arts	Performing Arts Italian

6NM will attend specialist classes as follows:

Tuesday	Wednesday
Performing Arts Italian PE	Visual Arts Science

### Library

- Each class will have a library session once a fortnight and your child's teacher will notify you of the days for your class
- Students can borrow a maximum of two library books.
- All students are required to have a library bag in order to borrow books.
- Library books can be returned to the library return box (located in the corridor outside the office) prior to their library day.

### Absence from School

- It is required of parents/guardians to provide the school with written notification explaining their child's absence from school. This can be in email form prior to an expected absence or before 9am on the day of the absence.
- Students arriving late or being collected early from school must be signed in or out on the iPad at the front office.

### Buddies

- All Grade 6 students are allocated a Prep Buddy.
- Throughout the year the Grade 6's will work with their buddies on a variety of tasks.
- **Please do not buy any gifts for prep buddies - the students will have opportunities to make cards and gifts at school.**
- Prep/Grade 6 Buddy night: Thursday 27th March

### Medical

If your child suffers a medical condition (asthma, anaphylaxis etc.) you will need to provide the following **on the first day of school**:

For the classroom:

- Your child's current Medical Action Plan (with photo),
- All medication listed on the plan with your child's name and expiry date clearly labelled.

For the office:

- An additional copy of your child's Medical Action plan.

During the school year if your child requires medication while at school, please visit the office to complete a medication authorisation form which gives permission for office staff to administer the medication.

### Sports Colours

- Students will participate in sports days throughout the year such as Athletics and Swimming Carnivals.
- Please note that your child will remain in the same sport colour from Prep to Year 6.

### Termly Overviews

- At the beginning of each term, an overview will be sent out to outline each learning area, set dates and reminders.

### Confirmation:

Year 6 Sacramental Parent/child Evening Meeting - Tuesday 10th June 7pm

Confirmation Yr 6 - Enrolment Mass - Saturday 14th June 5pm



Student Reflection Day - Friday 25th July  
Sacrament of Confirmation - Saturday 2nd August 2025 10am & 12pm  
Confirmation Certificate presentation Mass - Yr 6 students Friday 15th August

### **Camp**

The dates for Grade 6 camp will be Monday 3rd March - Wednesday 5th March, 2025. All students are expected to attend. The camp provides a variety of activities, many of which focus on team building and the development of socialisation skills.

### **Two Birdz Visit**

Beginning during Term 1, and continuing throughout the year, we work alongside 'Two Birdz', a company dedicated to supporting disabled members of our local communities. Their mission is to improve their client's quality of life through meaningful community engagement. Our students will participate in and facilitate the running of a variety of activities with the clients. Four students each Monday will depart school at approximately 1:30pm and return approx 3:15pm. Students will be transported to and from the meeting space at 15 Everage St Moonee Ponds by a staff member each week.

Prior to beginning our visits to the facility, Jacinta Psaila & Gina Mifsud, the directors of Two Birdz will visit our Year 6's to talk through what to expect and provide students with an opportunity to ask any questions they may have.

### **Year 6 Interschool Sport**

Every Friday Grade 6 students will represent SJB in a team sport against other schools in our zone.

Term 1 - Basketball, T-Ball, Hot shots Tennis.

Term 2 - Football, Volleyball, Netball.

### **Contact Details**

Dylan Murray - [dmurray@sjbniddrie.catholic.edu.au](mailto:dmurray@sjbniddrie.catholic.edu.au)

Nicole Stillman - [nstillman@sjbniddrie.catholic.edu.au](mailto:nstillman@sjbniddrie.catholic.edu.au)

Nikolina Fortunato - [nfortunatio@sjbniddrie.catholic.edu.au](mailto:nfortunatio@sjbniddrie.catholic.edu.au)

Maartje Goderie - [mgoderie@sjbniddrie.catholic.edu.au](mailto:mgoderie@sjbniddrie.catholic.edu.au)

# Visual Art

Visual Arts teacher - Mrs Karen Doody - [kdoody@sjbniddrie.catholic.edu.au](mailto:kdoody@sjbniddrie.catholic.edu.au)

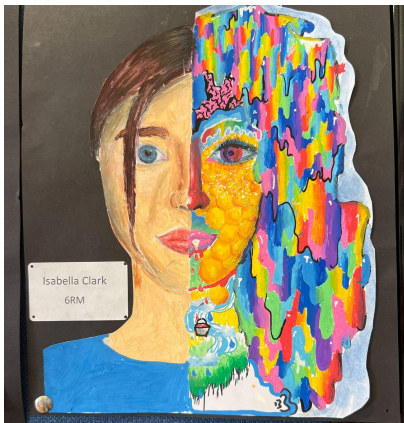
Days at school : Tuesday, Wednesday and Thursday.

In Visual Art, students have many exciting opportunities to explore the world around them, record what they see and how they feel. They will progressively develop their skills in drawing, painting, collage, printmaking, sculpture, construction and textiles. Visual art is integrated into the inquiry units of each year level (where appropriate) and enriches the children's understanding of the topics being explored in their classrooms.

The exploration of the art elements - colour, form, line, shape, space and texture, are all investigated through creating works of art and exposure to a wide variety of famous artists, both contemporary and from the past.

In Visual Art, children learn to take risks, make mistakes, get messy, create with their hands, problem solve with their peers and have lots of fun! In all art activities, a growth mindset is strongly encouraged.

NB: An art smock or shirt is **not** required. There is a class set of shirts in the art room.



# Performing Arts

The Performing Arts Teacher is Annette Lizio.

Days at school: Tuesday, Wednesday, Thursday.

Performing Arts includes the subject areas of Music, Dance & Drama  
In Prep to Grade 2 the focus over the year is on Music, Dance & Drama.  
In Grades 3, 4, 5 & 6 the focus is on Music.

In Music for Prep, 1 & 2 the children learn about beat and rhythm, learn about instruments and the Orchestra and learn to read basic music notation as well as building a repertoire of children's songs.

In Years 3,4 5 & 6 the children learn about beat, rhythm and musical notation.  
They will have the opportunity to learn to play the piano using a MIDI keyboard and learn music theory appropriate to their level. They will also learn to create and edit music using a Digital Audio Workstation (DAW) called "Bandlab".

In Dance the children are involved in tasks that require them to use appropriate movement in response to different rhythmic patterns, tempos and accents. They will develop physical skills through learning dance patterns and group formations as well as some simple folk dances and contemporary line dances.

In Drama the children participate in activities that enable them to re-enact and improvise situations which draw on their imagination and their personal experiences. They use dramatic forms such as mime, drama games, improvisation and script to find a range of ways to express their ideas and feelings. They also experiment with materials such as costumes, props and sound effects to communicate meaning.





# Science

Science teacher: Mrs Tran Bernard [tbernard@sibniddrie.catholic.edu.au](mailto:tbernard@sibniddrie.catholic.edu.au)

Days at school: Tuesday, Wednesday, Thursday

In Science lessons, students participate in a variety of activities and projects. Many of these activities require students to work in collaborative groups which are hands-on and encourage the students to be observers of the world around them. Units of work cover four areas of Science - Biological Sciences, Chemical Sciences, Physical Sciences, and Earth and Space Sciences. Biennially, we invite families to join us for a Family Science Night, where everyone can get involved in fun experiments and activities at school.

In Prep to Year 2, the curriculum focus is on awareness of self and the local world. Students observe changes that can be large or small and happen quickly or slowly. They also observe patterns of growth and change in the world around them, including weather and living things.

In Years 3 to 6, students continue to develop scientific skills of being able to recognise questions that can be investigated scientifically and undertaking investigations. These investigations are usually done in groups, and at the end of a unit students are given the opportunity to present their projects to the rest of the class.



# Language Other Than English - Italian

“You can't make your child speak a language. However you can set the stage so they will want to speak it”

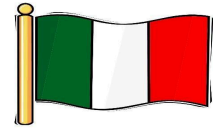
The Bilingual Edge

www.bilingualkidspot.com

Italian Teacher - **Signora Sandra Fazio**

**Sandra Fazio** [sfazio@sjbniddrie.catholic.edu.au](mailto:sfazio@sjbniddrie.catholic.edu.au)

Days at school - Tuesday, Wednesday, Thursday



Each week there will be one 40 minute Italian session for Prep to Year 6.

At SJB we aim to go beyond giving students an introduction to the Italian language and rather to inspire in them a love of language learning. In the junior years, there is a focus on language immersion through songs, stories, games and role play. From Years 3-6, the

expectation shifts to students using the language effectively in conversations. The ALL (Autonomous Language Learners) Approach encourages students to use Italian in purposeful and shared experiences to interact enthusiastically and confidently in class.

“One language sets you in a corridor for life. Two languages open every door along the way”

Frank Smith

www.bilingualkidspot.com



Throughout all year levels students will be exposed to:

- Intentional Gesture Teaching:

Children will learn to use gestures to depict meaning which aids comprehension, retention and vocabulary recall.

- Grammatical Rules:

Through an organic process, grammatical rules and sentence structure will be taught in context to the learning experiences.

-Using the Language:

Students are encouraged to interact in class using everyday expressions and greetings in Italian. They will engage in various activities in Italian such as games, songs and discussions. They will have the opportunity to compose and perform small role-plays in Italian. This encourages their confidence in writing and speaking in Italian.

-Italian Culture and Traditions:

Students have the opportunity to participate in special cultural experiences such as Italian cooking days and a biannual Italian Day. Students are given an insight into Italian culture by exploring famous Italian landmarks, festive traditions during Easter and Christmas and traditional foods.

# Physical Education

Physical Education Teacher: Libby Jolley and Maartje Goderie

Days at school:

Tuesday & Wednesday - Libby Jolley

Thursday - Maartje Goderie

Physical Education at St John Bosco's is focused on skills and enjoyment to encourage lifelong physical activity participation. Students are taught fundamental movement skills and concepts to allow them to confidently participate in a range of games and sports. During lessons, students use a wide variety of equipment to help develop gross and fine motor skills. Teamwork and cooperation is a large part of all P.E. lessons which helps the students build confidence and resilience. Activities in lessons range from individual skill practise, partner and small group to larger whole class activities to allow for maximum student participation.

All students will participate in one 40 minute session of Physical Education each week.

## Opportunities for participation

- Whole school athletics carnival
- Whole school swimming carnival
- Cross country team Grades 4 - 6
- Soccer teams Grades 5 - 6
- Girls AFL team Grades 5 - 6
- Interschool sport Grade 6 (Term 1: Hot Shots Tennis, T-ball, Basketball Term 2: Football, Netball, Volleyball)
- An intensive swimming lesson program which is run by qualified swimming teachers at one of the local swimming pools.

## Uniform Policy and Basic Expectations

Students are to wear their P.E uniform on their specified P.E. day. During terms 1 and 4, students must wear their school hat to align with our school sun smart policy and bring a drink bottle.

We understand that there may be times during the year where your child is unable to participate in lessons due to illness or injury, if this is the case please provide a note outlining the reasons.

